



Rental Application

W/O#: _____

Date: _____

For Internal Use ONLY

Name of Individual: _____ Date of Application: _____

Organization Name: _____

Address: _____ City / Zip Code: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

E-Mail Address: _____

Date of Event: _____ Headcount Expected: _____

Begin Time: _____ End Time: _____
(from time you "walk-in" to decorate) (until time you "walk-out" include clean-up)

Purpose of Event: _____

Payment Fees

Rental Fees: \$ _____ Check #: _____ Cash Amount: \$ _____

(Please Circle One): Visa Master Card American Express Discover

#: _____ Expiration Date: _____

Alcohol Surcharge: \$150 *(beer, wine, champagne only – one of our approved caterers must provide & serve alcohol)*

Misc. Fees: \$ _____ *(Audio/Visual Aids, Inflatables, Security, Fireplace, Special Set-Ups, Grills, etc.)*

Facility Needed

Langendorf Center: John Sullivan A/B Multi-Purpose A/B Gym A/B Gym C (Batting Cages) LAC Program Room

Langendorf Park: F-Shelter & Grove F N-Shelter & Grove N H-Shelter & Grove H

Ron Beese Park: Shelter Baseball Field So. Baseball Field No. Football Field Soccer Field

Miller Park: Picnic Grove/Playground Scout Cabin

Citizens Park: Jewel Tea Pavilion *(\$50 service charge to open glass walls)* John Larkins Bell Gazebo Robert G. Soule Amphitheater

Kampert Meadow Tennis Courts – 1 2 3 4 The Lodge Pepper Family Treehouse South Shelter North Shelter

Baseball Field: Main Pony A B C

Sand Volleyball Court: 1 2 Both

Aqualusion Pool: Private Pool Party (hours 8:00 - 9:30pm) Pool Lawn A Pool Lawn B

Misc. Equipment: Gas Grill (3'x 6') \$80/\$105 Projector/Screen \$25 (F&RC Building only) Portable Sound System \$25

Signature of person, 25 yrs. old or older, who will arrive at opening time, remain until closing time, and be held responsible for the proper conduct of the group as specified in the rental rules & regulations which have been read & will be adhered too. Any additional time or damages to park district property will be automatically charged to credit card on file or loss of security deposit. I HAVE READ AND FULLY UNDERSTAND THE GENERAL RENTAL RULES, REGULATIONS & WAIVER, warning of risk, assumption of risk and waiver and release of all claims.

Signature: _____ Date: _____