

Proposed
**BARRINGTON PARK DISTRICT
BOARD MEETING MINUTES
DECEMBER 16, 2013**

- I. The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Langendorf Park, 235 Lions Drive, called to order by President Garry at 7: 55p.m.

- II. ROLL CALL
Commissioners present: Commissioners Christine Garry, Bill Knapik, Jim Lundmark, and Linda Hovde. **Absent:** Jon Stickney **Staff Present:** Executive Director Jennings, Attorney Sue Jantorni, Accountant Lee Howard, Eric Anderson of BMO Harris Bank, and Recording Secretary Janet McKay.

- III. APPROVAL OF AGENDA
MOTION was made by Commissioner Lundmark, seconded by Commissioner Knapik, to approve the agenda as posted. Voice vote, all in favor. MOTION CARRIED

- IV. MINUTES
A. Finance Committee Meeting Minutes– November 18, 2013
MOTION was made by Commissioner Knapik, seconded by Commissioner Hovde, to approve the November 18, 2013 Finance Committee minutes as submitted.
Voice vote, all in favor. MOTION CARRIED

B. Board Meeting Minutes – November 18, 2013
MOTION was made by Commissioner Lundmark, seconded by Commissioner Knapik, to approve the November 18, 2013 Board meeting minutes as submitted.
Voice vote, all in favor. MOTION CARRIED

- V. CONSENT AGENDA (Attached)
MOTION was made by Commissioner Knapik, seconded by Commissioner Hovde, to approve the consent agenda for December 16, 2013 as posted.
Upon roll call:
AYES: 4 Commissioners Garry, Hovde, Knapik, and Lundmark
NAYS: 0
ABSENT: 1 Commissioner Stickney

- VI. PUBLIC COMMENT – None

- VII. UNFINISHED BUSINESS – None

- VIII. NEW BUSINESS
A. 2014 Regular Board Meeting Dates
A typographical error was corrected changing the meeting date for May from May 10 to May 19.

MOTION was made by Commissioner Knapik, seconded by Commissioner Lundmark, to approve the 2014 Regular Board Meeting Dates, the third Monday of the month, as presented with the correction to the May meeting date.

Voice vote, all in favor. MOTION CARRIED

B. Approve the Amendment to the NISRA Article of Agreement to Freeze the Member District Dues

Director Jennings summarized the request from NISRA for the 13 member districts to propose an amendment that would only freeze the member district dues when EAV's decline. She recapped some of the budget cuts that NISRA has already made that would not impact services to residents with disabilities. Discussion followed. Commissioner Garry wanted NISRA to continue to investigate other methods of assessing their dues. Director Jennings will invite Executive Director Brian Shahinian to attend the January meeting.

Attorney Jantorni read a portion of the agreement that stated, "In the event that the equalized assessed valuation of any member district decreases from the previous tax year, such district's member district dues shall be no less than equal to the member district dues assessed in the previous year" and wanted the Board to be aware of the provisions in the agreement.

MOTION was made by Commissioner Hovde, seconded by Commissioner Lundmark, to approve the amendment to the NISRA Articles of Agreement as presented.

Upon roll call:

AYES: 4 Commissioners Garry, Hovde, Knapik, and Lundmark

NAYS: 0

ABSENT: 1 Commissioner Stickney

MOTION was made by Commissioner Knapik, seconded by Commissioner Hovde, to encourage NISRA to explore other avenues of assessing dues.

Voice vote, all in favor. MOTION CARRIED

C. Approval for the Village of Barrington Consultants to do Soil Boring Testing at Citizens Park

Director Jennings reviewed the request she received from Greg Summers, Village of Barrington Director of Development Services, to allow soil borings on Park District property related to the Route 14 grade separation project.

MOTION was made by Commissioner Knapik, seconded by Commissioner Lundmark, to grant approval for the Village of Barrington consultants to perform soil boring testing at Citizens Park.

Voice vote, all in favor. MOTION CARRIED

D. Add One Year Rollover to the Director's Contract

MOTION was made by Commissioner Lundmark, seconded by Commissioner Knapik, to add a one-year rollover to the Director's contract.

Upon roll call:

AYES: 4 Commissioners Garry, Hovde, Knapik, and Lundmark

NAYS: 0

ABSENT: 1 Commissioner Stickney

E. Approve Staff Merit Increases

Director Jennings asked for approval to award merit increases up to 3% for her staff for 2014.

MOTION was made by Commissioner Lundmark, seconded by Commissioner Knapik, to authorize Director Jennings to award up to 3% merit increases for her staff in 2014.

Upon roll call:

AYES: 4 Commissioners Garry, Hovde, Knapik, and Lundmark

NAYS: 0

ABSENT: 1 Commissioner Stickney

F. Director Review (moved to after Executive Session)

G. Director Vehicle Replacement (tabled until the January meeting)

IX. COMMISSIONER COMMITTEE REPORT

A. Recreation Committee – No Report

B. Long Range Planning Committee – A meeting will be scheduled for January.

C. Building & Grounds Committee– No Report

D. Policy Committee – Meeting scheduled for 2:00 p.m. on December 17, 2013

X. DIRECTOR'S REPORT

Director Jennings provided an update on recently filled positions.

XI. CORRESPONDENCE – None

XII. EXECUTIVE SESSION

MOTION was made by Commissioner Knapik, seconded by Commissioner Hovde, to adjourn the Board meeting and convene to Executive Session to personnel at 8:15 p.m.

Voice vote, all in favor. MOTION CARRIED

XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS

The Board meeting reconvened at 8:30 p.m. with a quorum present. No action had been taken in Executive Session. Discussion followed on the performance review for Director Jennings and a salary increase.

MOTION was made by Commissioner Hovde, seconded by Commissioner Knapik, to award Director Jennings a 3% salary increase effective January 1, 2014.

Upon roll call:

AYES: 4 Commissioners Garry, Hovde, Knapik, and Lundmark

NAYS: 0

ABSENT: 1 Commissioner Stickney

XIV. ADJOURNMENT

MOTION was made by Commissioner Knapik, seconded by Commissioner Hovde, to adjourn the Regular Board meeting at 8:35 p.m. Voice vote, all in favor. MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: