

**Proposed**  
**BARRINGTON PARK DISTRICT**  
**BOARD MEETING MINUTES**  
**JUNE 19, 2017**

The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Langendorf Park, 235 Lions Drive, called to order at 7: 30 p.m.

**ROLL CALL**

Commissioners present: Commissioners Linda Hovde, Jim Lundmark, and Jon Stickney. Absent: Commissioners Christine Garry and Bill Knapik.

Staff Present: Executive Director Terry Jennings, Attorney Sue Jantorni, Accountant Lee Howard, Supt. of Park Planning & Development Sue Mayer, Supt. of Recreation Jodi Krause, and Recording Secretary Janet McKay.

MOTION was made by Commissioner Stickney, seconded by Commissioner Hovde, to appoint Commissioner Lundmark as President Pro-tem for this meeting due to President Garry's absence.

Voice vote, all in favor. MOTION CARRIED

**III. APPROVAL OF AGENDA**

MOTION was made by Commissioner Stickney, seconded by Commissioner Hovde, to approve the agenda as posted. Voice vote, all in favor. MOTION CARRIED

**IV. MINUTES**

**A. Finance Committee Meeting Minutes– May 15, 2017**

MOTION was made by Commissioner Hovde, seconded by Commissioner Stickney, to approve the May 15, 2017 Finance Committee minutes as submitted. Voice vote, all in favor. MOTION CARRIED

**B. Board Meeting Minutes – May 15, 2017**

MOTION was made by Commissioner Hovde, seconded by Commissioner Stickney, to approve the May 15, 2017 Board meeting minutes as submitted. Voice vote, all in favor. MOTION CARRIED

**V. CONSENT AGENDA (Attached)**

MOTION was made by Commissioner Hovde, seconded by Commissioner Stickney, to approve the consent agenda for June 19, 2017 as posted.

Upon roll call:

AYES: 3 Commissioners Linda Hovde, Jim Lundmark, and Jon Stickney.

NAYS: 0

ABSENT: 2 Commissioners Christine Garry and Bill Knapik.

MOTION CARRIED

**VI. PUBLIC COMMENT - None**

**VII. UNFINISHED BUSINESS - None**

**VIII. NEW BUSINESS**

**A. Prevailing Wage Ordinance 2017 -D**

MOTION was made by Commissioner Hovde, seconded by Commissioner Stickney, to approve Ordinance 2017-D, the Prevailing Wage Ordinance as required by the State of Illinois.

Upon roll call:

AYES: 3 Commissioners Linda Hovde, Jim Lundmark, and Jon Stickney.

NAYS: 0

ABSENT: 2 Commissioners Christine Garry and Bill Knapik.

MOTION CARRIED

**B. Approval to Purchase Used Equipment and Vehicles without Bid Per BPD Code**

Supt. Mayer said staff is requesting permission to purchase a used Case tractor, a lift truck with plow, and a mower. She said there are significant savings in buying used as opposed to new, but timing is usually very tight and would not allow for following the usual bidding and approval procedures. Discussion followed. Commissioner Stickney asked Supt. Mayer to approximate the cost of these items and wanted the motions to include a "not to exceed" amount.

MOTION was made by Commissioner Hovde, seconded by Commissioner Stickney, to authorize staff to purchase a used F350 lift truck with plow not to exceed \$40,000, a used Case tractor not to exceed \$60,000, and a mower not to exceed \$50,000 per Supt. Mayer's verbal report.

Upon roll call:

AYES: 3 Commissioners Linda Hovde, Jim Lundmark, and Jon Stickney.

NAYS: 0

ABSENT: 2 Commissioners Christine Garry and Bill Knapik.

MOTION CARRIED

**C. Splash Pad Payout #7 - Stuckey Construction**

Supt. Mayer said a request had not been submitted so this item was removed from consideration.

**D. Master Plan Update/Survey**

Director Jennings said a draft survey had been compiled and was ready for the board members to review and make suggestions. Supt. Mayer recapped the process and provided an update on the preliminary schedule and results of the recent meeting with the consultants. She said we are currently in the Analyze Phase and will move on to the Connect Phase.

**IX. COMMISSIONER COMMITTEE REPORT**

- A. Recreation Committee - No report
- B. Long Range Planning Committee - No report
- C. Building & Grounds Committee - No report
- D. Policy Committee - Continue to work on updating policies

**X. DIRECTOR'S REPORT**

Director Jennings said she met with representatives of School District 220 to discuss how their school starting time changes will affect the need for before and after school daycare. School Supt. Brian Harris asked her to create a wait list for KEEP and offered to help find locations and staff for an expanded program. She said the morning demand is down considerably, but the afternoon demand has doubled. The splashpad is very popular and everything is working well. She discussed areas needing seal coating and pricing options. Commissioner Lundmark would like to see all the locations seal coated and striped. Director Jennings, Supt. Mayer, and Commissioner Lundmark will meet to create a plan for seal coating.

**XI. CORRESPONDENCE - None**

**XII. EXECUTIVE SESSION**

MOTION was made by Commissioner Hovde, seconded by Commissioner Stickney, to adjourn the regular Board meeting and convene to Executive Session discuss the sale and lease of real estate and land acquisition and personnel at 7:57 p.m. Voice vote, all in favor. MOTION CARRIED

**XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS**

The Board meeting reconvened at 8:42 p.m. with a quorum present. No action had been taken in Executive Session.

**XIV. ADJOURNMENT**

MOTION was made by Commissioner Hovde, seconded by Commissioner Stickney, to adjourn the Regular Board meeting at 8:42 p.m.

Voice vote, all in favor. MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: