

Proposed  
**BARRINGTON PARK DISTRICT  
BOARD MEETING MINUTES  
SEPTEMBER 21, 2015**

- I. The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Langendorf Park, 235 Lions Drive, called to order by President Garry at 7: 30 p.m.
  
- II. ROLL CALL  
**Commissioners present:** Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney. **Absent:** None.  
**Staff Present:** Executive Director Terry Jennings, Accountant Lee Howard, Attorney Sue Jantorni, Supt. of Park Planning & Development Sue Mayer, Supt. of Recreation Carla Smothers, Athletic Supv. Kent Hengels, and Recording Secretary Janet McKay.
  
- III. APPROVAL OF AGENDA  
MOTION was made by Commissioner Knapik, seconded by Commissioner Hovde, to approve the agenda as posted. Voice vote, all in favor. MOTION CARRIED
  
- IV. MINUTES  
**A. Affirm the Approval of the Finance Committee Meeting Minutes for June 15, 2015**  
MOTION was made by Commissioner Knapik, seconded by Commissioner Lundmark, to affirm the approval of the June 15, 2015 Finance Committee minutes as submitted. Voice vote, all in favor. MOTION CARRIED  
  
**B. Affirm the Approval of the Regular Board Meeting Minutes for June 15, 2015**  
MOTION was made by Commissioner Lundmark, seconded by Commissioner Knapik, to affirm the approval of the June 15, 2015 Regular Board Meeting minutes as submitted. Voice vote, all in favor. MOTION CARRIED  
  
**C. Finance Committee Meeting Minutes– August 10, 2015**  
MOTION was made by Commissioner Knapik, seconded by Commissioner Lundmark, to approve the August 10, 2015 Finance Committee minutes as submitted. Voice vote, all in favor. MOTION CARRIED  
  
**D. Board Meeting Minutes – August 10, 2015**  
MOTION was made by Commissioner Hovde, seconded by Commissioner Lundmark, to approve the August 10, 2015 Board meeting minutes as submitted. Voice vote, all in favor. MOTION CARRIED
  
- V. CONSENT AGENDA (Attached)  
MOTION was made by Commissioner Knapik, seconded by Commissioner Lundmark, to approve the consent agenda for September 21, 2015 as posted.  
Upon roll call:

AYES: 5 Commissioners Garry, Hovde, Knapik, Lundmark, and Stickney  
NAYS: 0  
MOTION CARRIED

VI. PUBLIC COMMENT- None

VII. UNFINISHED BUSINESS

**A. Disconnection Ordinance for 3 Lots in Shire's Deer Chase Subdivision #2015-C**

A joint petition from three homeowners in the Shires of Deer Park had been reviewed by Attorney Jantorni and discussed at the June 15 Board meeting and recommended for approval at the August 10, 2015 meeting. Discussion followed about this specific request and how it was unique because all the lots were within corporate limits of another town that provided recreation services. Director Jennings and Commissioner Garry had previously stated concerns about approval of this disconnection request setting a precedence. Attorney Jantorni said the proposed ordinance is specific to the particular facts of this disconnection request and would not set a precedence.

MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve Ordinance No. 2015-C disconnecting certain properties from the Barrington Park District.

Upon roll call:

AYES: 5 Commissioners Garry, Hovde, Knapik, Lundmark, and Stickney  
NAYS: 0  
MOTION CARRIED

VIII. NEW BUSINESS

**A. Junior Womens' Club Splash Pad**

Erin Shechtman, President, Mary Dale, 1st Vice-president, and Chrissie Mena representing the Barrington Junior Women's Club, said in recognition of their 80th anniversary, they sought to give a significant gift to the community. They decided to contribute and raise funds to build a splashpad for the park district. They already began working with Director Jennings and started researching the project. Director Jennings said they are putting this on the fast track. She and her staff have already visited five splashpads. They prefer the location by the sand volleyball area. Ms. Shechtman confirmed that they would begin fundraising and hope to pay for most if not all of the splashpad that hopefully would open in July 2016. Discussion followed on the costs, funding options for purchase, installation, maintenance and upkeep, and timetable. Director Jennings will meet with Commissioner Lundmark to continue discussions.

MOTION was made by Commissioner Garry, seconded by Commissioner Hovde, to continue discussions about the splashpad with the Junior Women's Club

Upon roll call:

AYES: 5 Commissioners Garry, Hovde, Knapik, Lundmark, and Stickney  
NAYS: 0  
MOTION CARRIED

**B. Discussion and Approval of Section 1, 2, and 3 of the Barrington Park District Personnel Policy Manual**

Commissioner Hovde reported that the Policy Committee met today and will meet again tomorrow to continue working on updates to the policy manual. They are using the PDRMA Model Personnel Policy Manual for Illinois Park and Recreation Agencies as a prototype and adapting it as to fit the Barrington Park District. Their goal is to update the Barrington Park District policy manual for full-time personnel prior to the PDRMA audit. They are working to make it more consistent, remove discrepancies, and to improve organization and readability. They have reviewed Sections 1-3 of the policy manual and made changes that were presented for board review. Commissioner Hovde recommends the Sections 1 - 3 be reviewed with comments or changes sent to Director Jennings so the revised sections could be approved at the October meeting.

**IX. COMMISSIONER COMMITTEE REPORT****A. Recreation Committee**

Commissioner Stickney attended a IAPD Conference and will share information with the Board.

**B. Long Range Planning Committee - No meeting****C. Building & Grounds Committee - No meeting****D. Policy Committee - Report already given****X. DIRECTOR'S REPORT**

Updates were presented by Director Jennings. She recapped the excellent events that took place for Barrington's 150th anniversary including the Civil War re-enactment at Citizens Park. She met with Steve Konters from Hitchcock Design to discuss updating the comprehensive plan and will ask him to come to the October meeting to provide highlights. The board must consider whether they want a "bare bones" or detailed comprehensive plan. The board agreed they would like to involve the community and have focus groups. She received an email about the flooding in Miller Park due to the heavy rains. A meeting took place with Brian Harris of School District 220 and others to revisit the Intergovernmental Agreement.

**XI. CORRESPONDENCE**

Supt. of Recreation Carla Smothers discussed a letter dated September 19, 2015 regarding the South Barrington Park District evaluation process and provided clarification of a situation that had previously been addressed.

**XII. EXECUTIVE SESSION - None****XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS - None****XIV. ADJOURNMENT**

MOTION was made by Commissioner Stickney, seconded by Commissioner Lundmark, to adjourn the Regular Board meeting at 8:16 p.m.

Voice vote, all in favor. MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: