

Proposed  
**BARRINGTON PARK DISTRICT  
BOARD MEETING MINUTES  
AUGUST 21, 2017**

- I. The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Langendorf Park, 235 Lions Drive, called to order at 7: 30 p.m.
- II. ROLL CALL  
**Commissioners present:** Commissioners Christine Garry, Bill Knapik, Linda Hovde, and Jon Stickney. **Absent:** Commissioner Jim Lundmark.  
**Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Accountant Lee Howard, Supt. of Park Planning & Development Sue Mayer, Supt. of Recreation Jodi Krause, and Recording Secretary Janet McKay.
- III. APPROVAL OF AGENDA  
MOTION was made by Commissioner Stickney, seconded by Commissioner Hovde, to approve the agenda as posted. Voice vote, all in favor. MOTION CARRIED
- IV. MINUTES  
**A. Finance Committee Meeting Minutes– June 19, 2017**  
MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve the June 19, 2017 Finance Committee minutes as submitted.  
Voice vote, all in favor. MOTION CARRIED  
  
**B. Board Meeting Minutes – June 19, 2017**  
MOTION was made by Commissioner Hovde, seconded by Commissioner Stickney, to approve the June 19, 2017 Board meeting minutes as submitted.  
Voice vote, all in favor. MOTION CARRIED
- V. CONSENT AGENDA (Attached)  
MOTION was made by Commissioner Stickney, seconded by Commissioner Hovde, to approve the consent agenda for August 21, 2017 as posted.  
Upon roll call:  
AYES: 4 Commissioners Christine Garry, Bill Knapik, Linda Hovde, and Jon Stickney.  
NAYS: 0  
ABSENT: 1 Commissioner Lundmark.  
MOTION CARRIED
- VI. PUBLIC COMMENT - None
- VII. UNFINISHED BUSINESS - None
- VIII. NEW BUSINESS

**A. Payout #7 - Stuckey Construction**

Supt. Mayer reviewed her memorandum dated today that reviews the payout request which is for work performed in May and June plus a 5% reduction in retainage since the project is almost completed. All concurred that the sprayground has been a great success and is being well utilized.

MOTION was made by Commissioner Stickney, seconded by Commissioner Hovde, to approve Payout Request #7 in the amount of \$112,861.51.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Bill Knapik, Linda Hovde, and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Lundmark.

MOTION CARRIED

**B. Request to Purchase 2017 Ford F350**

Supt. Mayer reviewed the quotation from Bob Ridings Fleet Sales for a 2017 Ford F350 with a plow and lift-gate per State of Illinois purchase contract.

MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to authorize staff to purchase a 2017 Ford F350 from Bob Ridings Fleet Sales in the amount of \$42,417.00.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Bill Knapik, Linda Hovde, and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Lundmark.

MOTION CARRIED

**C. Approve Expenses for 2017 National Park Conference**

Director Jennings presented the estimated expenditures for three commissioners and two staff members to attend the September 26-29, 2017 NRPA Conference in New Orleans. The estimated costs for airfare, hotel, registration, and per diem is approximately \$9,950.00 but will vary slightly depending upon actual airfare and per diem costs.

MOTION was made by Commissioner Hovde, seconded by Commissioner Knapik, to approve the approximate expenses for the 2017 National Park Conference as detailed by Director Jennings in the approximate amount of \$9,950.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Bill Knapik, Linda Hovde, and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Lundmark.

MOTION CARRIED

**IX. COMMISSIONER COMMITTEE REPORT**

**A. Recreation Committee**

Commissioner Stickney presented the minutes from the August 18, 2017 Recreation Committee meeting. There is a proposal from Willow Creek Church to sponsor a Christmas Holiday Event.

Discussion followed. Although the proposal was interesting, there was agreement that religion in a public facility could be a sensitive topic. Staff will continue to review the proposal and have further discussions with Willow Creek and report back to the Board. Increasing programming for “boomers” had been discussed, and hiring a new employee to oversee the programming is being considered. Director Jennings will consider a resident’s request for a dog park after the CMP survey is completed and she can better gauge what the residents want. An update on the KEEP program and how it has been effected by the time changes for the new school year was provided.

**B. Long Range Planning Committee** - No report

**C. Building & Grounds Committee** - No report

**D. Policy Committee** - Have not met due to PDRMA reviews

X. DIRECTOR'S REPORT

Director Jennings reviewed the Project Schedule dated August 7, 2017 prepared by Steve Konters, Hitchcock Design Group. Mr. Konters will attend the September meeting to provide an update. After discussion, it was agreed that the workshop would be held on October 12 so all the commissioners can attend.

XI. CORRESPONDENCE - None

XII. EXECUTIVE SESSION

MOTION was made by Commissioner Hovde, seconded by Commissioner Stickney, to adjourn the regular Board meeting and convene to Executive Session discuss the sale and lease of real estate and land acquisition at 8:09 p.m. Voice vote, all in favor. MOTION CARRIED

XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS

The Board meeting reconvened at 8:26 p.m. with a quorum present. No action had been taken in Executive Session.

XIV. ADJOURNMENT

MOTION was made by Commissioner Stickney, seconded by Commissioner Hovde, to adjourn the Regular Board meeting at 8:26 p.m.  
Voice vote, all in favor. MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: