

Proposed
**BARRINGTON PARK DISTRICT
BOARD MEETING MINUTES
DECEMBER 17, 2018**

- I. The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Langendorf Park, 235 Lions Drive, called to order at 7: 30 p.m. by President Garry.

- II. ROLL CALL
Commissioners present: Commissioners Christine Garry, Bill Knapik, and Jim Lundmark.
Absent: Commissioners Linda Hovde and Jon Stickney. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni, and Recording Secretary Janet McKay.

- III. APPROVAL OF AGENDA
MOTION was made by Commissioner Knapik, seconded by Commissioner Lundmark, to approve the agenda as posted. Voice vote, all in favor. MOTION CARRIED

- IV. MINUTES
A. Finance Committee Meeting Minutes– November 19, 2018
MOTION was made by Commissioner Knapik, seconded by Commissioner Lundmark, to approve the November 19, 2018 Finance Committee minutes as submitted.
Voice vote, all in favor. MOTION CARRIED

B. Board Meeting Minutes – November 19, 2018
MOTION was made by Commissioner Lundmark, seconded by Commissioner Knapik, to approve the November 19, 2018 Board meeting minutes as submitted. Voice vote, all in favor.
MOTION CARRIED

C. Special Board Meeting Minutes – December 4, 2018
MOTION was made by Commissioner Knapik, seconded by Commissioner Lundmark, to approve the December 4, 2018 Special Board meeting minutes as submitted. Voice vote, all in favor.
MOTION CARRIED

- V. CONSENT AGENDA (Attached)
MOTION was made by Commissioner Lundmark, seconded by Commissioner Knapik, to approve the consent agenda for December 17, 2018 as posted.
Upon roll call:
AYES: 3 Commissioners Christine Garry, Bill Knapik, and Jim Lundmark.
NAYS: 0
ABSENT: 2 Commissioners Linda Hovde and Jon Stickney.
MOTION CARRIED

- VI. PUBLIC COMMENT - None

- VII. UNFINISHED BUSINESS - None

A. Approve Comprehensive Master Plan

Director Jennings provided an update on the proposed Comprehensive Master Plan. Steve Konters, Hitchcock Design, presented the draft at the October 15, 2018 Board Meeting. Since then Commissioners Knapik and Lundmark and Staff have continued to finalize it.

MOTION was made by Commissioner Knapik, seconded by Commissioner Lundmark, to approve the Comprehensive Master Plan as presented.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Jim Lundmark.

NAYS: 0

ABSENT: 2 Commissioners Linda Hovde and Jon Stickney.

MOTION CARRIED

VIII. NEW BUSINESS

A. Approve Ordinance 2018-C - Tax Levy Projections

(Reviewed in the November 19 Finance Committee and Board Meetings.)

MOTION was made by Commissioner Lundmark, seconded by Commissioner Knapik, to approve Ordinance 2018-C, allowing a total tax levy in the amount of \$5,340,617.00 for the fiscal year beginning January 1, 2018 and ending December 31, 2018.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Jim Lundmark.

NAYS: 0

ABSENT: 2 Commissioners Linda Hovde and Jon Stickney.

MOTION CARRIED

B. Approve Executive Director One-year Rollover to Contract

MOTION was made by Commissioner Knapik, seconded by Commissioner Lundmark, to approve a one-year rollover to the Executive Director's contract.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Jim Lundmark.

NAYS: 0

ABSENT: 2 Commissioners Linda Hovde and Jon Stickney.

MOTION CARRIED

C. Executive Director Review (tabled until February due to Commissioner Hovde's absence.)

D. Recommendation for Full-time Staff Merit Increase

The amount of the annual merit increase for full-time staff was discussed. There was agreement that the increases should be handled the same as it was last year allowing Director Jennings the ability to grant increases averaging and totaling 3% with the amount at her discretion as long as it did not exceed a total of 3% for the entire staff.

MOTION was made by Commissioner Lundmark, seconded by Commissioner Knapik, to authorize Director Jennings to grant merit increases to full-time staff in an amount not to exceed 3% in total increase to the payroll for full-time staff.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Jim Lundmark.

NAYS: 0

ABSENT: 2 Commissioners Linda Hovde and Jon Stickney.

MOTION CARRIED

IX. COMMISSIONER COMMITTEE REPORT

A. Recreation Committee - No report

B. Long Range Planning Committee - No report

C. Building & Grounds Committee - No report

D. Policy Committee - Continue to meet to update Personnel Policy.

X. DIRECTOR'S REPORT - None

XI. CORRESPONDENCE - None

XII. EXECUTIVE SESSION

MOTION was made by Commissioner Lundmark, seconded by Commissioner Garry, to adjourn the Regular Board meeting and enter Executive Session at 7:48 p.m. to discuss the Sale and

Acquisition of Real Estate. Voice vote, all in favor. MOTION CARRIED

XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS - None

The Regular Session reconvened at 8:11 p.m. with a quorum present. No action had been taken in Executive Session

XIV. ADJOURNMENT

MOTION was made by Commissioner Knapik, seconded by Commissioner Lundmark, to adjourn the Regular Board meeting at 8:12 p.m.

Voice vote, all in favor. MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: