

Proposed  
**BARRINGTON PARK DISTRICT  
BOARD ANNUAL MEETING MINUTES  
JANUARY 21, 2019**

- I. The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Langendorf Park, 235 Lions Drive, called to order at 7: 30 p.m. by President Garry.
  
- II. ROLL CALL  
**Commissioners present:** Commissioners Christine Garry, Bill Knapik, and Jon Stickney.  
**Absent:** Commissioners Linda Hovde and Jim Lundmark. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni (via telephone), Supt. of Park Planning & Development Sue Mayer, Supt. of Recreation Jodi Krause, and Recording Secretary Janet McKay.  
**Also present:** Rich Klarck, WTENG Group.
  
- III. APPROVAL OF AGENDA  
MOTION was made by Commissioner Knapik, seconded by Commissioner Stickney, to approve the agenda as posted. Voice vote, all in favor. MOTION CARRIED
  
- IV. MINUTES  
**A. Finance Committee Meeting Minutes– December 17, 2018**  
MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve the December 17, 2018 Finance Committee minutes as submitted.  
Voice vote, all in favor. MOTION CARRIED  
  
**B. Board Meeting Minutes – December 17, 2018**  
MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve the December 17, 2018 Board meeting minutes as submitted. Voice vote, all in favor.  
MOTION CARRIED
  
- V. CONSENT AGENDA (Attached)  
MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve the consent agenda for January 21, 2019 as posted.  
Upon roll call:  
AYES: 3 Commissioners Christine Garry, Bill Knapik, and Jon Stickney.  
NAYS: 0  
ABSENT: 2 Commissioners Linda Hovde and and Jim Lundmark.  
MOTION CARRIED
  
- VI. PUBLIC COMMENT - None
  
- VII. UNFINISHED BUSINESS - None  
**A. IDPH Response Letter of January 11, 2019**

Supt. Mayer and Rich Klarck, WTENG Group, reviewed the Illinois Department of Public Health (IDPH) response letter dated January 11, 2019 which reviewed the plans and specifications submitted to perform renovations to the Aqualusion Aquatic Center and responded to the items and issues raised. Solid copper conductor per their recommendation will be added, the pump curves had been provided, the hydraulic calculations are now required and will be provided, and the area for the filter model included a typographical error which will be corrected. Discussion followed on strategy and timing for the equipment replacement. Mr. Klarck thought IDPH approval should be received within six weeks, it would take 6-8 weeks for the pumps, and 8-10 weeks for the filter. Stuckey Construction requires 5 weeks to complete their portion of the project. Mr. Klarck recommended placing the order for the pumps and filter and felt confident that approval would be received in time to proceed so the timeline could be followed and the pool ready for the summer season. He spoke with Mr. Paul Stuckey and was told it would be okay and if the filter installation was delayed until after the pool season due to permitting delays and would not result in a price increase. Supt. Mayer will speak with Mr. Stuckey and ask him to put it in writing. Commissioner Stickney summarized the issue by stating the park district is taking a measured risk if the equipment is ordered prior to the IDPH approval, but it is necessary to be on schedule for the pool opening this year. Staff said that was an accurate assessment of the issue before the board.

MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to authorize staff to sign the agreement allowing the equipment to be ordered and authorize subsequent installation and demolition of the old equipment upon receiving IDPH approval.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Jon Stickney.

NAYS: 0

ABSENT: 2 Commissioners Linda Hovde and and Jim Lundmark.

MOTION CARRIED

## VIII. NEW BUSINESS

### A. Appointment of Officers and Committee Chairs

As part of the Annual Meeting this evening, new officers and committee chairs need to be nominated and approved. Commissioner Garry is stepping down as president after 20 years, and Commissioner Hovde was nominated to be the new president.

MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve the following new officers and committee chairs as follows:

- President - Linda Hovde
- Vice President - Bill Knapik
- Treasurer - Chris Garry
- Secretary - Terry Jennings
- Building and Grounds and Long Range Planning Committees - Jim Lundmark
- Recreation Committee - Jon Stickney
- Policy Committee - Linda Hovde (chair) and Chris Garry (co-chair)
- Finance Committee - Bill Knapik

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Jon Stickney.

NAYS: 0

ABSENT: 2 Commissioners Linda Hovde and and Jim Lundmark.

MOTION CARRIED

**B. Approve Ordinance 2019-A - Disposition of Personal Property**

MOTION was made by Commissioner Knapik, seconded by Commissioner Stickney, to approve Ordinance 2019-A - Disposition of Personal Property as listed.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Jon Stickney.

NAYS: 0

ABSENT: 2 Commissioners Linda Hovde and and Jim Lundmark.

MOTION CARRIED

**C. PT 1.8 - Classification, Definitions, and Status of Employee Policy**

**D. PT 7.1 - Rescind Credit Union dated March 19, 2012**

Supt. Mayer reviewed the memorandum from the Policy Review Committee dated today regarding part-time policy approval and a removal item. The proposed policy is based upon the PDRMA model and is being updated to reflect current law but will retain the identification grades in the existing policy. It is recommended that the policy regarding the Credit Union be rescinded due to the lengthy inactivity of the benefit. The proposed changes will provide greater consistency between the part-time and full-time employee policies.

MOTION was made by Commissioner Knapik, seconded by Commissioner Stickney, to approve PT 1.8 - Classification, Definition, and Status of Employee Policy per the Policy Committee memorandum dated January 21, 2019.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Jon Stickney.

NAYS: 0

ABSENT: 2 Commissioners Linda Hovde and and Jim Lundmark.

MOTION CARRIED

MOTION was made by Commissioner Knapik, seconded by Commissioner Stickney, to approve PT 7.1 to Rescind the Credit Union benefit dated March 19, 2012 per the Policy Committee memorandum dated January 21, 2019.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Jon Stickney.

NAYS: 0

ABSENT: 2 Commissioners Linda Hovde and and Jim Lundmark.

MOTION CARRIED

IX. COMMISSIONER COMMITTEE REPORT

**A. Recreation Committee** - No report

**B. Long Range Planning Committee** - Master Plan review will be scheduled.

**C. Building & Grounds Committee** - No report

**D. Policy Committee** - Continue to meet to update Personnel Policy.

X. DIRECTOR'S REPORT

Director Jennings thanked Commissioner Garry for serving as park board president for 20 years and noted some of her many accomplishments. She provided an update on the possible changes of

the PDRMA loss control review and evaluation process. The accreditation process takes 1-1/2 years and is very involved. Staff will continue to discuss the possible changes to the process and how it would affect staff if accreditation is pursued.

XI. CORRESPONDENCE - None

XII. EXECUTIVE SESSION - None

XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS - None

XIV. ADJOURNMENT

MOTION was made by Commissioner Knapik, seconded by Commissioner Stickney, to adjourn the Regular Board meeting at 8:06 p.m.

Voice vote, all in favor. MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: