

Proposed
**BARRINGTON PARK DISTRICT
BOARD MEETING MINUTES
NOVEMBER 19, 2018**

- I. The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Langendorf Park, 235 Lions Drive, called to order at 7: 35 p.m. by Vice-president Knapik.

- II. ROLL CALL
Commissioners present: Commissioners Bill Knapik, Linda Hovde, Jim Lundmark, and Jon Stickney. **Absent:** Commissioner Christine Garry. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Accountant Lee Howard, Supt. of Park Planning & Development Sue Mayer, and Recording Secretary Janet McKay.

- III. APPROVAL OF AGENDA
The agenda was approved as posted.

- IV. MINUTES
A. Finance Committee Meeting Minutes– October 15, 2018
MOTION was made by Commissioner Lundmark, seconded by Commissioner Stickney, to approve the October 15, 2018 Finance Committee minutes as submitted.
Voice vote, all in favor. MOTION CARRIED

B. Board Meeting Minutes – October 15, 2018
MOTION was made by Commissioner Hovde, seconded by Commissioner Stickney, to approve the October 15, 2018 Board meeting minutes as submitted. Voice vote, all in favor.
MOTION CARRIED

C. Special Board Meeting Minutes – October 31, 2018
MOTION was made by Commissioner Lundmark, seconded by Commissioner Stickney, to approve the October 31, 2018 Board meeting minutes as submitted. Voice vote, all in favor.
MOTION CARRIED

- V. CONSENT AGENDA (Attached)
MOTION was made by Commissioner Hovde, seconded by Commissioner Stickney, to approve the consent agenda for November 19, 2018 as posted.
Upon roll call:
AYES: 4 Commissioners Bill Knapik, Linda Hovde, Jim Lundmark, and Jon Stickney.
NAYS: 0
ABSENT: 1 Commissioner Christine Garry
MOTION CARRIED

- VI. PUBLIC COMMENT - None

- VII. UNFINISHED BUSINESS - None

VIII. NEW BUSINESS

A. Resolution 2018-2 - Tax Levy Projections (Was reviewed in Finance Committee.)

MOTION was made by Commissioner Stickney, seconded by Commissioner Lundmark, to approve Resolution 2018-2, a Resolution Determining the Amounts of Money Exclusive of Election Costs for the Fiscal Year Beginning January 1, 2018 and Ending December 21, 2018 in the amount of \$5,340,617.00 as presented by Accountant Howard this evening at the Finance Committee meeting.

Upon roll call:

AYES: 4 Commissioners Bill Knapik, Linda Hovde, Jim Lundmark, and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Christine Garry

MOTION CARRIED

B. Approve Personnel Policies

FT 3.2 Vacation Leave Policy

FT 3.9 School Visitation Rights Policy

FT 3.12 Victim's Economic Security and Safety Act Policy - tabled per Attorney Jantorni

Commissioner Hovde summarized the recommendations of the Policy Review Committee for full-time employees. Attorney Jantorni asked that FT 3.12 be tabled to allow her an opportunity to further research the state statute due to inconsistencies. A brief question and answer period followed.

MOTION was made by Commissioner Hovde, seconded by Commissioner Lundmark, to approve full-time personnel policies FT 3.2 and FT 3.9 per the Policy Review Committee recommendation.

Upon roll call:

AYES: 4 Commissioners Bill Knapik, Linda Hovde, Jim Lundmark, and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Christine Garry

MOTION CARRIED

C. 2019 Board Meeting Calendar

The proposed Regular Board Meeting dates (third Monday of each month) was presented for review.

MOTION was made by Commissioner Hovde, seconded by Commissioner Stickney, to approve the 2019 Regular Board meeting calendar as presented.

Upon roll call:

AYES: 4 Commissioners Bill Knapik, Linda Hovde, Jim Lundmark, and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Christine Garry

MOTION CARRIED

IX. COMMISSIONER COMMITTEE REPORT

A. Recreation Committee - Met on 10/29. Minutes will be provided.

B. Long Range Planning Committee - No report

C. Building & Grounds Committee - No report

D. Policy Committee - Met on October 30. Continue to meet to update Personnel Policy.

X. DIRECTOR'S REPORT

Director Jennings presented the employee insurance proposals for 2019 prepared by Vista National Insurance Group, Inc. and summarized staff's recommendations. She suggested remaining with United Healthcare Core PPO, switching to MetLife for dental PPO and Life/AD&D insurance, and retaining EyeMed for vision coverage. The number of employees and dependents qualifying for coverage increased due to increased staff and additional employee hours in the KEEP program. Director Jennings recommended the coverage for KEEP staff be taken from the KEEP budget. She asked that any questions be sent to her as soon as possible since this item will need to be voted upon at the December 4, 2018 9 a.m. Special Board Meeting due to deadlines. Commissioner Stickney asked if there was an HSA option. Director Jennings said due to the deadline to select coverage for the upcoming year, it was too late to introduce it this year, but it could be included in next year's options.

XI. CORRESPONDENCE - None

XII. EXECUTIVE SESSION

MOTION was made by Commissioner Stickney, seconded by Commissioner Hovde, to adjourn the Regular Board meeting and enter Executive Session at 7:53 p.m. to discuss Personnel. Voice vote, all in favor. MOTION CARRIED

XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS - None

The Regular Session reconvened at 7:59 p.m. No action had been taken in Executive Session

XIV. ADJOURNMENT

MOTION was made by Commissioner Lundmark, seconded by Commissioner Hovde, to adjourn the Regular Board meeting at 8:00 p.m. Voice vote, all in favor. MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: