

Proposed  
**BARRINGTON PARK DISTRICT  
BOARD MEETING MINUTES  
OCTOBER 15, 2018**

- I. The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Langendorf Park, 235 Lions Drive, called to order at 7: 45 p.m. by Commissioner Garry.
  
- II. ROLL CALL  
**Commissioners present:** Commissioners Christine Garry, Bill Knapik, Linda Hovde, Jim Lundmark, and Jon Stickney. **Staff Present:** Executive Director Terry Jennings, Accountant Lee Howard, Supt. of Park Planning & Development Sue Mayer, Supt. of Recreation Jodi Krause, and Recording Secretary Janet McKay.
  
- III. APPROVAL OF AGENDA  
New Business Item A, Poor Filtration Update, will be removed from the agenda to be discussed at the next meeting.  
MOTION was made by Commissioner Knapik, seconded by Commissioner Hovde, to approve the agenda as amended with New Business Item A removed.  
Voice vote, all in favor. MOTION CARRIED
  
- IV. MINUTES  
**A. Finance Committee Meeting Minutes– August 20, 2018**  
MOTION was made by Commissioner Stickney, seconded by Commissioner Lundmark, to approve the August 20, 2018 Finance Committee minutes as submitted.  
Voice vote, all in favor. MOTION CARRIED  
  
**B. Board Meeting Minutes – August 20, 2018**  
MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve the August 20, 2018 Board meeting minutes as submitted. Voice vote, all in favor.  
MOTION CARRIED
  
- V. CONSENT AGENDA (Attached)  
MOTION was made by Commissioner Hovde, seconded by Commissioner Stickney, to approve the consent agenda for October 15, 2018 as posted.  
Upon roll call:  
AYES: 5 Commissioners Christine Garry, Bill Knapik, Linda Hovde, Jim Lundmark, and Jon Stickney.  
NAYS: 0  
MOTION CARRIED
  
- VI. PUBLIC COMMENT - None
  
- VII. UNFINISHED BUSINESS - None

VIII. NEW BUSINESS

**A. Pool Filtration Update** (removed from agenda)

**B. Approve Comprehensive Annual Report - 12/31/2017**

The Comprehensive Annual Report had been presented and reviewed in the Finance Committee meeting earlier this evening.

MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve The Comprehensive Annual Report for the fiscal year ending December 31, 2017 as presented by Accountant Howard this evening at the Finance Committee meeting.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Bill Knapik, Linda Hovde, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

**B. Approve Personnel Policies**

1.10 Pre-employment Tests Policy (part-time)

3.11 Absence Without Leave (full-time)

3.13 Employee Blood Donation Leave Act Policy (full-time)

Commissioner Hovde summarized the recommendations of the Policy Review Committee for full and part-time employees per the memorandum dated September 27, 2018.

MOTION was made by Commissioner Hovde, seconded by Commissioner Knapik, to approve part-time personnel policies per the Policy Review Committee memorandum to the Board dated September 27, 2018.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Bill Knapik, Linda Hovde, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

**D. Draft Master Plan Review/Steve Konters, Hitchcock Design**

Steve Konters, Hitchcock Design, narrated a PowerPoint presentation and reviewed an *Action Plan* handout and entertained questions about the draft five-year master plan. He provided an overview of the report, reviewed strategies, and explained the action plan and sequencing. The presentation included an introduction listing structures, the park district profile including maps, action plan items, and discussed strategies for facilities, parks, open space, and planning. He introduced each chapter and gave a brief summary of it. The next step will be to solicit comments and suggestions from the board and incorporate them in the draft then to work with staff to develop the final plan. He stressed that this is a working and living document meant to be kept current and reflect changes.

Director Jennings said it is important that the Long Range and Building and Grounds Committees continue to meet regularly to discuss the master plan. She wants to have a Committee of the Whole meeting and work on the master plan. Commissioner Garry would like staff to explore partnerships.

IX. COMMISSIONER COMMITTEE REPORT

**A. Recreation Committee** - Will meet on 10/29

**B. Long Range Planning Committee** - Will meet 10/24

**C. Building & Grounds Committee** - Will meet 10/24

**D. Policy Committee** - Have met to work on updating Personnel Policy. Next meeting 10/30.

X. DIRECTOR'S REPORT

Director Jennings said she has received a proposal for the Girl Scouts to add memorial benches at the Scout Cabin. There was agreement that the outstanding issues related to ownership be resolved before proceeding.

XI. CORRESPONDENCE - None

XII. EXECUTIVE SESSION - None

XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS - None

XIV. ADJOURNMENT

MOTION was made by Commissioner Lundmark, seconded by Commissioner Hovde, to adjourn the Regular Board meeting at 8:45.m.

Voice vote, all in favor. MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: