

Proposed  
**BARRINGTON PARK DISTRICT  
BOARD MEETING MINUTES  
AUGUST 12, 2019**

- I. The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Citizens Park, 511 Lake Zurich Road, called to order at 7:00 by President Hovde.
  
- II. ROLL CALL  
**Commissioners present:** Commissioners Linda Hovde, Bill Knapik, Christine Garry, Jim Lundmark, and Jon Stickney. **Absent:** None. **Staff Present:** Executive Director Terry Jennings, Recreation Superintendent Jodi Krause, Accountant Lee Howard, and Recording Secretary Janet McKay.
  
- III. APPROVAL OF AGENDA  
MOTION was made by Commissioner Garry, seconded by Commissioner Stickney, to approve the agenda as posted. Voice vote, all in favor. MOTION CARRIED
  
- IV. MINUTES  
**A. Finance Committee Meeting Minutes– June 17, 2019**  
MOTION was made by Commissioner Lundmark, seconded by Commissioner Garry, to approve the June 17, 2019 Finance Committee minutes as submitted.  
Voice vote, all in favor. MOTION CARRIED  
  
**B. Board Meeting Minutes – June 17, 2019**  
MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve the June 17, 2019 Board meeting minutes as submitted. Voice vote, all in favor.  
MOTION CARRIED  
  
**C. Special Board Meeting Minutes – July 10, 2019**  
MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve the July 10, 2019 Special Board meeting minutes as submitted. Voice vote, all in favor.  
MOTION CARRIED
  
- V. CONSENT AGENDA (Attached)  
MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve the consent agenda for August 12, 2019 as posted.  
Upon roll call:  
AYES: 5 Commissioners Linda Hovde, Christine Garry, Bill Knapik, Jim Lundmark, and Jon Stickney.  
NAYS: 0  
MOTION CARRIED
  
- VI. PUBLIC COMMENT - None
  
- VII. UNFINISHED BUSINESS

**A. Concord Park - Update**

Director Jennings provided an update on the development of Concord Park She will be meeting with representatives of Hitchcock Design and Cunningham Recreation to discuss the timeline, design, and playground equipment installation.

**B. Update on Master Plan**

Director Jennings and staff will be meeting with Hitchcock Design on August 27 at 11:00

VIII. NEW BUSINESS

**A. Citizens Park Landscape Presentation**

Dan Doering of Doering Landscape Company presented and reviewed the proposed landscape plan for Citizens Park dated 8-12-19. He described the phases of the project and provided an overview of the plant materials, layout, and decorative features. He will prepare a maintenance plan for the existing landscaping. The project will begin in three weeks. Director Jennings said the costs are estimated at \$55,000. Attorney Jantorni will advise her if the project is considered a service and the expenditure can be approved without formal board approval. If it is needed, she will call a special meeting.

**B. Organizational Chart Update**

The updated Organizational Chart dated July 2019 showing Recreational Supervisor Rob Grisamore is as a full-time employee was presented and accepted.

**C. New Start Time for Finance and Board Meetings**

Director Jennings proposed moving the start time for the meetings to 6:30 p.m. for the Finance Committee meeting and 6:45 for the Board meeting. She also suggested the meeting location be changed to Citizens Park from Lions Park.

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to change the start time for the Finance Committee meeting to 6:30 p.m. and 6:45 p.m. for the Board meeting. It will be at Director Jennings's discretion to move the meeting location to Citizens Park.

Upon roll call:

AYES: 5 Commissioners Linda Hovde, Christine Garry, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

IX. COMMISSIONER COMMITTEE REPORT

**A. Recreation Committee** - No report.

**B. Long Range Planning Committee** - Had discussions on the master plan.

**C. Building & Grounds Committee** - Had discussions on landscaping plans.

**D. Policy Committee** - No report.

X. DIRECTOR'S REPORT

Director Jennings provided an update on the master plan preparation. She received a request to hold a large-scale "senior" concert from a promoter with possibly 7,000 people in attendance. There was agreement that the park is not the right venue for a concert of this type and size, but the promoter would be welcome to make a presentation at a board meeting.

XI. CORRESPONDENCE - None

XII. EXECUTIVE SESSION

MOTION was made by Commissioner Garry, seconded by Commissioner Stickney, to adjourn the Regular Board meeting and enter Executive Session at 7:27 p.m. to discuss Real Estate/Land Acquisition. Voice vote, all in favor. MOTION CARRIED

XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS - None

The Regular Session reconvened at 7:52 p.m. with a quorum present. No action had been taken in Executive Session.

XIV. ADJOURNMENT

MOTION was made by Commissioner Garry, seconded by Commissioner Stickney, to adjourn the Regular Board meeting at 7:53 p.m.

Voice vote, all in favor. MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: