

Proposed  
**BARRINGTON PARK DISTRICT  
BOARD MEETING MINUTES  
MAY 20, 2019**

- I. The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Langendorf Park, 235 Lions Drive, called to order at 7: 30 p.m. by President Hovde.
  
- II. ROLL CALL  
**Commissioners present:** Commissioners Linda Hovde, Christine Garry, Bill Knapik, Jim Lundmark, and Jon Stickney. **Absent:** None. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Accountant Lee Howard, Supt. of Park Planning & Development Sue Mayer, Supt. of Recreation Jodi Krause, and Recording Secretary Janet McKay.
  
- III. APPROVAL OF AGENDA  
MOTION was made by Commissioner Garry, seconded by Commissioner Stickney, to approve the agenda as posted. Voice vote, all in favor. MOTION CARRIED
  
- IV. MINUTES  
**A. Finance Committee Meeting Minutes– March 18, 2019**  
MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve the March 18, 2019 Finance Committee minutes as submitted.  
Voice vote, all in favor. MOTION CARRIED  
  
**B. Board Meeting Minutes – March 18, 2019**  
MOTION was made by Commissioner Garry, seconded by Commissioner Lundmark, to approve the March 18, 2019 Board meeting minutes as submitted. Voice vote, all in favor.  
MOTION CARRIED
  
- V. CONSENT AGENDA (Attached)  
MOTION was made by Commissioner Knapik, seconded by Commissioner Stickney, to approve the consent agenda for May 20, 2019 as posted.  
Upon roll call:  
AYES: 5 Commissioners Linda Hovde, Christine Garry, Bill Knapik, Jim Lundmark, and Jon Stickney.  
NAYS: 0  
MOTION CARRIED
  
- VI. PUBLIC COMMENT - None
  
- VII. UNFINISHED BUSINESS  
**A. Flint Creek Dreamway Project - IGA for Execution**

Attorney Jantorni reviewed her email to Director Jennings dated May 19, 2019 that summarized the proposed intergovernmental agreement (IGA) between the Village of Barrington, School District 220, and the Barrington Park District for the Dreamway project to stabilize portions of Flint Creek between Route 59 and Hart Road . The Board concurred that this was a well-balanced, good agreement that showed cooperation between all entities that allowed them to benefit from an IEPA grant. The project could start as early as June of this year.

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve an Intergovernmental Agreement by and among the Village of Barrington, the Barrington Park District, and Barrington Community Unit School District No. 220 Relative to the Flint Creek Dreamway Stream and Riparian Area Restoration Project Funding and Maintenance Thereof with the park districts share to be \$42,001.33 as outlined in Attorney Jantorni's email.

Upon roll call:

AYES: 5 Commissioners Linda Hovde, Christine Garry, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

#### VIII. NEW BUSINESS

##### **A. Resolution 2019-2 - April 2, 2019 Election Results/Canvass for Commissioners Bill Knapik and Christine Garry**

President Hovde read the Abstract of Vote canvass for the 2019 Barrington Park District Commissioner election.

MOTION was made by Commissioner Lundmark, seconded by Commissioner Stickney, to approve Resolution 2019-2, to accept the vote canvass for Christine H. Garry and Bill Knapik.

Upon roll call:

AYES: 5 Commissioners Linda Hovde, Christine Garry, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

Attorney Jantorni read the Oath of Office and swore in Commissioners Garry and Knapik.

##### **B. Revised Part-time Policy/Appendix C Becomes Policies 8.1 and 8.2**

Supt. Krause summarized the memorandum from the Policy Committee regarding Personnel Policy Appendix C being changed to Policies 8.1 and 8.2, which follows the PDRMA model.

MOTION was made by Commissioner Knapik, seconded by Commissioner Garry, to approve the policy manual revisions as presented by Supt. Kruase and per the Policy Committee's recommendation.

Upon roll call:

AYES: 5 Commissioners Linda Hovde, Christine Garry, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

##### **C. Revised Part-time Policy 5.1 Insurance Policy**

Supt. Krause summarized the memorandum from the Policy Committee regarding Part-time Personnel Policy changes regarding health insurance per Affordable Care Act requirements.

MOTION was made by Commissioner Knapik, seconded by Commissioner Garry, to approve the policy manual revisions as presented by Supt. Krause and per the Policy Committee's recommendation.

Upon roll call:

AYES: 5 Commissioners Linda Hovde, Christine Garry, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

#### **D. Concord Park Playground and Site Work Proposals**

Supt. Mayer reviewed the proposals for the Concord Park playground prepared by Cunningham Recreation dated May 17, 2019. An additional \$20,780.00 is needed for corresponding site work. There was agreement that the proposal should be accepted so the work could proceed without delay. Supt. Mayer will discuss the \$422 proposed charge to provide personnel during the concrete pour and set up.

MOTION was made by Commissioner Garry, seconded by Commissioner Lundmark, to authorize staff to accept the proposal from Cunningham Recreation for Option 12 for the Concord Park Playground equipment per Quote #141572 dated May 17, 2019, in an amount not to exceed \$146,000.

Upon roll call:

AYES: 5 Commissioners Linda Hovde, Christine Garry, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

MOTION was made by Commissioner Garry, seconded by Commissioner Lundmark, to authorize staff to accept the proposal from Cunningham Recreation for Option 12 for the Concord Park Playground equipment per Quote #141560 dated May 16, 2019, in an amount not to exceed \$21,000.

Upon roll call:

AYES: 5 Commissioners Linda Hovde, Christine Garry, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

#### **E. Langendorf Court (next to Skate Park) Resurfacing Proposal/M-C Sport Systems**

Supt. Mayer reviewed an email she received from Basil Sabbak regarding his proposal to convert an open asphalt area of 120 x 85 feet into one tennis court of 120 x 55 feet and two pickleball courts of 60 x 30 feet each. The new surface will be comprised of surface mix consisting of recycled rubber particles, sand, and urethane binder to be installed over the existing asphalt. Further details of the process were outlined in the email. Mr. Sabbak will be using a first of its kind sport base mat to recycle rubber particles from artificial turf football fields. He anticipates the park district's share of the costs to be \$20,000.00.

MOTION was made by Commissioner Lundmark, seconded by Commissioner Stickney, to authorize staff to prepare a contract with Basil Sabbak to perform the resurfacing work described in his email to Supt. Mayer for one tennis court and two pickleball courts subject to attorney's review and approval.

Upon roll call:

AYES: 5 Commissioners Linda Hovde, Christine Garry, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

**F. Ordinance 2019-C Disposition of Personal Property**

MOTION was made by Commissioner Knapik, seconded by Commissioner Stickney, to approve Ordinance 2019-C per Exhibit A.

Upon roll call:

AYES: 5 Commissioners Linda Hovde, Christine Garry, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

**G. Langendorf Park, Citizens Park, and Beese Park Master Plan Proposal - Hitchcock Design Group**

Supt. Mayer summarized the memorandum from Steven Konters of Hitchcock Design Group dated May 17, 2019 that includes a proposal for the Langendorf, Citizens, and Beese Parks Master Plans.

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to accept the proposal from Hitchcock Design Group in the amount of \$44,100 plus reimbursables.

Upon roll call:

AYES: 5 Commissioners Linda Hovde, Christine Garry, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

IX. COMMISSIONER COMMITTEE REPORT

**A. Recreation Committee** - No report.

**B. Long Range Planning Committee** - No report.

**C. Building & Grounds Committee** - No report.

**D. Policy Committee** - Continue to meet to update Personnel Policy. April meeting canceled.

X. DIRECTOR'S REPORT

Director Jennings said the pool will be opening this Saturday. The pool pumps and filters are in. One pump for the splashpad needs repair. The pool area and changing rooms have been cleaned and painted and are ready for the new season. Pizza Factory will be the food vendor.

XI. CORRESPONDENCE - None

XII. EXECUTIVE SESSION

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to adjourn the Regular Board meeting and enter Executive Session at 8:06 p.m. to discuss Personnel and Real Estate/Land Acquisition. Voice vote, all in favor. MOTION CARRIED

XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS

The Regular Session reconvened at 8:19 p.m. with a quorum present. No action had been taken in Executive Session.

XIV. ADJOURNMENT

MOTION was made by Commissioner Garry, seconded by Commissioner Lundmark, to adjourn the Regular Board meeting at 8:20 p.m.  
Voice vote, all in favor. MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: