

Proposed
**BARRINGTON PARK DISTRICT
BOARD MEETING MINUTES
OCTOBER 21, 2019**

- I. The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Citizens Park, 511 Lake Zurich Road, called to order at 6:45 p.m. by President Hovde.
- II. **ROLL CALL**
Commissioners present: Commissioners Linda Hovde, Christine Garry, Bill Knapik, Jim Lundmark, and Jon Stickney. **Absent:** None. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Accountant Lee Howard, and Recording Secretary Janet McKay.
- III. **APPROVAL OF AGENDA**
MOTION was made by Commissioner Garry, seconded by Commissioner Stickney, to approve the agenda as posted. Voice vote, all in favor. MOTION CARRIED
- IV. **MINUTES**
A. Finance Committee Meeting Minutes– September 16, 2019
MOTION was made by Commissioner Knapik, seconded by Commissioner Garry, to approve the September 16, 2019 Finance Committee minutes as submitted.
Voice vote, all in favor. MOTION CARRIED

B. Board Meeting Minutes – September 16, 2019
Commissioner Hovde asked that a typographical error be corrected on the first motion under Item 5 and the name of the park be changed to Concord-Meinhard Park from Meinhard Park in the second motion.

MOTION was made by Commissioner Knapik, seconded by Commissioner Stickney, to approve September 16, 2019 Board meeting minutes as corrected. Voice vote, all in favor. MOTION CARRIED
- VI. **CONSENT AGENDA (Attached)**
MOTION was made by Commissioner Knapik, seconded by Commissioner Stickney, to approve the consent agenda for October 21, 2019 as posted.
Upon roll call:
AYES: 5 Commissioners Linda Hovde, Christine Garry, Bill Knapik, Jim Lundmark, and Jon Stickney.
NAYS: 0
MOTION CARRIED

VII. PUBLIC COMMENT

Mr. Peer Lykke, 4 Barrington Bourne, Barrington Hills, represented a concerned citizen's group that has inquired into the cataloging, preservation, and storage of assets and archives in possession of the Barrington Historical Museum. He listed areas of concern and had suggested in the past that the park district inquire about the status of items they donated to the museum. Mr. Lykke asked for an update. He was thanked for his concern and said a letter had been drafted and would be reviewed later in the meeting.

VII. UNFINISHED BUSINESS

A. Doering Landscape Payout

The revised invoice dated September 11, 2019, was reviewed. Director Jennings clarified that the landscaping proposal had been split into two seasons (spring and fall) although approved as one project at a previous meeting. This was done to allow for seasonal plantings and labor. The payout for the fall landscaping was included in the bills approved, but the costs of entire project had been approved at an earlier meeting. She said staff is comfortable with the number of planting materials provided and with the overall project.

B. Update on Master Plan

Director Jennings provided an update on the master plan preparation. The first community meeting was held on October 1 at 6:30 p.m. It was well attended and productive. Hitchcock Design will be meeting with staff next week with another community meeting proposed.

VIII. NEW BUSINESS

A. NISRA Membership Fee Structure

The proposed member dues for fiscal year 2020/21 for NISRA membership were reviewed and discussed. Director Jennings and her staff created a chart that showed the population of the 13 members, population multiplied by \$5.03, proposed dues, and difference in cost. Discussion followed. There was agreement that NISRA was a good organization but needed to have more emphasis on population and less on the EAV because it skewed the amount of the dues assessed. Director Jennings will ask for the addresses of the NISRA participants to see how many are actually within the Barrington Park District boundaries. She will also look at costs for membership in NWSR.

IX. COMMISSIONER COMMITTEE REPORT

A. Recreation Committee - No meeting

B. Long Range Planning Committee - No meeting.

C. Building & Grounds Committee - Have been working on the Concord-Meinhard Park Playground. Staff will meet with the concrete contractor to discuss problems with the concrete and options. There was a consensus to hold the dedication in the spring.

D. Policy Committee - No meeting. Will review the policy on memorial bricks, trees, and benches.

X. DIRECTOR'S REPORT

Director Jennings provided an update on the tennis court resurfacing, which is not ready for the main resurfacing yet. An update will be provided at the next meeting. Eric Anderson, BMO Capital, will be addressing the Board at the November meeting. Accountant Howard will

have the draft levy prepared. The health insurance proposal will be brought forward. Commissioner Knapik and Accountant Howard will meet with Director Jennings to study how the increase in the minimum wage will impact the park district staffing and programs. There was a consensus to keep the December meeting on the third Monday and not change it due to the holidays.

XI. CORRESPONDENCE

A draft letter from the park district to the Barrington History Museum dated today was distributed.

MOTION was made by Commissioner Garry, seconded by Commissioner Lundmark, to authorize President Hovde to sign the letter dated October 21, 2019 to the Barrington History Museum.

Upon roll call:

AYES: 5 Commissioners Linda Hovde, Christine Garry, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

XII. EXECUTIVE SESSION

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to adjourn the Regular Board meeting and enter Executive Session at 7:28 p.m. to discuss potential litigation and personnel. Voice vote, all in favor. MOTION CARRIED

XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS

MOTION was made by Commissioner Knapik, seconded by Commissioner Lundmark, to reconvene the Regular Board meeting at 8:35 p.m. Voice vote, all in favor. A was quorum present. No action had been taken in Executive Session. No action necessary due to Executive Session matters.

XIV. ADJOURNMENT

MOTION was made by Commissioner Knapik, seconded by Commissioner Lundmark, to adjourn the Regular Board meeting at 8:36 p.m.

Voice vote, all in favor. MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: