

Proposed
**BARRINGTON PARK DISTRICT
BOARD MEETING MINUTES
NOVEMBER 18, 2019**

- I. The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Citizens Park, 235 Lions Drive, called to order at 7:01 p.m. by President Hovde.

- II. ROLL CALL
Commissioners present: Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney. **Absent:** None. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Accountant Lee Howard, Supt. Sue Mayer, Supt. Jodi Krause, and Recording Secretary Janet McKay.

- III. APPROVAL OF AGENDA
MOTION was made by Commissioner Lundmark, seconded by Commissioner Stickney, to approve the agenda as posted. Voice vote, all in favor. MOTION CARRIED

- IV. MINUTES
A. Finance Committee Meeting Minutes– October 21, 2019
MOTION was made by Commissioner Garry, seconded by Commissioner Hovde, to approve the October 21, 2019 Finance Committee minutes as submitted.
Voice vote, all in favor. MOTION CARRIED

B. Board Meeting Minutes – October 21, 2019
MOTION was made by Commissioner Garry, seconded by Commissioner Lundmark, to approve the October 21, 2019 Board meeting minutes as submitted. Voice vote, all in favor.
MOTION CARRIED

C. Revised Board Meeting Minutes – September 16, 2019
MOTION was made by Commissioner Hovde, seconded by Commissioner Stickney, to approve the revised September 16, 2019 Board meeting minutes as presented. Voice vote, all in favor.
MOTION CARRIED

- V. CONSENT AGENDA (Attached)
MOTION was made by Commissioner Lundmark, seconded by Commissioner Stickney, to approve the consent agenda for November 18, 2019 as posted.
Upon roll call:
AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.
NAYS: 0
MOTION CARRIED

- VI. PUBLIC COMMENT - None

VII. UNFINISHED BUSINESS

A. Concord-Meinhard Park Playground Payout

Supt. Mayer reviewed her memorandum dated today that details the Concord-Meinhard Park playground installation and site work payouts. The park was officially opened on November 8, 2019. She had discussions with Sport Surface Specialties on the safety surface. They have agreed to replace the top blue surface in the spring of 2020.

MOTION was made by Commissioner Garry, seconded by Commissioner Lundmark, to approve invoices from GameTime for the Concord-Meinhard Park playground including site work per Supt. Mayer’s memorandum.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark. and Jon Stickney.

NAYS: 0

MOTION CARRIED

VIII. NEW BUSINESS

A. Hitchcock Design Group - Schematic Design Discussion of Langendorf, Citizens, and Beese Parks

Bridget Deatrick and Doug Fair of Hitchcock Design gave a presentation that included project update, park concepts, cost opinion summaries, discussion, and next steps to be taken. Two concepts for Langendorf Park were presented and reviewed. Additional options were suggested including ball field positions and placement. A concept plan for Ron Beese Park that would add parking spaces, improve the pond, and include lighting was reviewed. Discussion included accessibility of paths. The Citizens Park concept was discussed. Land will be held in reserve due to the the unknowns regarding the proposed railroad underpass. The location, number, and type of courts was discussed. They will attempt to avoid allowing the courts to encroach on open space. There was agreement that the pavilion is the No. 1 priority, and Ms. Deatrick recommended an architect be consulted. Director Jennings suggested a meeting with staff members, Hitchcock Design, and Commissioners Stickney and Lundmark to further review options. Hitchcock will refine the plans and costs as they coordinate with staff, have a follow up presentation at the December Board meeting, hold another community open house in January, and finalize the master plan proposal in January or February 2020. They will consider a “phasing” approach when applying for OSLAD grants. Hitchcock Design noted the comments made by Board members during the presentation and will consider them when revising the plans.

B. Approve Health, Dental, and Vision Plans

Director Jennings reviewed the annual employee insurance quotes for 2020 prepared by Vista National Insurance Group, Inc., dated October 29, 2019, and answered questions about the plans and pricing.

MOTION was made by Commissioner Garry, seconded by Commissioner Hovde, to accept the proposal from United Health Care for health insurance, PPO Option 2, Core Plan, as presented in the amount of \$211,483.44, which is an increase from 2019 in the amount of 0.26%.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark. and Jon Stickney.

NAYS: 0

MOTION CARRIED

MOTION was made by Commissioner Lundmark, seconded by Commissioner Hovde, to accept the proposals as presented from Metlife Insurance for dental insurance in the amount of \$18,664.20, which is an increase from 2019 in the amount of 6.00%; and EYEMED for Vision insurance in the amount of \$1,454.88; and Metlife Insurance for Life and AD&D in the amount of \$3,889.01.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark. and Jon Stickney.

NAYS: 0

MOTION CARRIED

MOTION was made by Commissioner Hovde, seconded by Commissioner Garry, to continue the practice where staff pays 10% of the dependent coverage for medical insurance minus the employee premium.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark. and Jon Stickney.

NAYS: 0

MOTION CARRIED

C. Approval of Name Change from Meinhard Park to Concord-Meinhard Parks

MOTION was made by Commissioner Garry, seconded by Commissioner Hovde, to approve the name change from Meinhard Park to Concord-Meinhard Park.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark. and Jon Stickney.

NAYS: 0

MOTION CARRIED

D. Approve 2019 -3 Resolution Tax Levy (Reviewed in Finance Committee)

MOTION was made by Commissioner Garry, seconded by Commissioner Stickney, to approve Resolution No. 2019-3 as presented for the 2019 Tax Levy Determination in the amount of \$5,465,393.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark. and Jon Stickney.

NAYS: 0

MOTION CARRIED

MOTION was made by Commissioner Garry, seconded by Commissioner Lundmark, to approve a Letter of Engagement to PiperJaffray for a bond issue not to exceed .7% of the gross proceeds as discussed in the Finance Committee meeting.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark. and Jon Stickney.

NAYS: 0

MOTION CARRIED

E. Approve 2020 Regular Board Meeting Dates

MOTION was made by Commissioner Hovde, seconded by Commissioner Garry, to approve the 2020 Schedule for the Finance Committee (6:30 p.m.) and Board Meeting (6:45 p.m.) dates and times for the third Monday each month as presented.

Voice vote, all in favor. MOTION CARRIED

IX. COMMISSIONER COMMITTEE REPORT

A. Recreation Committee - No meeting.

B. Long Range Planning Committee - No meeting.

C. Building & Grounds Committee - No meeting.

D. Policy Committee - Met to discuss minimum wage increase impact on park district.

X. DIRECTOR'S REPORT

Director Jennings provided an update on various park departments, activities, and the Scout Cabin. The policy on park naming rights will be discussed in the new year. Due to anticipated absences, the January meeting may need to be rescheduled. Director Jennings will contact Eric Anderson and poll the board members to set an alternate date.

XI. CORRESPONDENCE - None

XII. EXECUTIVE SESSION - None

XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS - None

XIV. ADJOURNMENT

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to adjourn the Regular Board meeting at 8:41 p.m.

Voice vote, all in favor. MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: