

Proposed  
**BARRINGTON PARK DISTRICT  
BOARD MEETING MINUTES  
FEBRUARY 17, 2020**

- I. The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Langendorf Park, 235 Lions Drive, called to order at 6:45 p.m. by President Linda Hovde.
  
- II. ROLL CALL  
**Commissioners present:** Commissioners Christine Garry, Bill Knapik, and Linda Hovde.  
**Absent:** Commissioners Jim Lundmark and Jon Stickney. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni (via telephone), Supt. Sue Mayer, Supt. Jodi Krause, and Recording Secretary Janet McKay. **Also present:** Eric Anderson of PiperJaffray Public Finance Investment Banking.
  
- III. APPROVAL OF AGENDA  
MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve the agenda as posted. Voice vote, all in favor. MOTION CARRIED
  
- IV. MINUTES  
**A. Finance Committee Meeting Minutes– January 13, 2020**  
MOTION was made by Commissioner Knapik, seconded by Commissioner Garry, to approve the January 13, 2020 Finance Committee minutes as submitted.  
Voice vote, all in favor. MOTION CARRIED  
  
**B. Board Meeting Minutes – January 13, 2020**  
MOTION was made by Commissioner Knapik, seconded by Commissioner Garry, to approve the January 13, 2020 Board meeting minutes as submitted.  
Voice vote, all in favor. MOTION CARRIED
  
- V. CONSENT AGENDA (Attached)  
MOTION was made by Commissioner Knapik, seconded by Commissioner Garry, to approve the consent agenda for February 17, 2020 as posted.  
Upon roll call:  
AYES: 3 Commissioners Christine Garry, Bill Knapik, and Linda Hovde.  
ABSENT: 2 Commissioners Jim Lundmark and Jon Stickney.  
NAYS: 0  
MOTION CARRIED
  
- VI. PUBLIC COMMENT - None
  
- VII. UNFINISHED BUSINESS  
**A. Concord-Meinhard Park Review** (Deferred to follow Executive Session)
  
- VIII. NEW BUSINESS

**A. Parameters Ordinance - Ordinance 2020-A and 2020-B:**

**Ordinance 2020-A** An Ordinance providing for the issue of not to exceed \$1,200,000.00 General Obligation Limited Tax Park Bonds, Series 2020A for park purposes and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

**Ordinance 2020-B** An Ordinance providing for the issue of not to exceed \$815,000 General Obligation Refunding Park Bonds, Series 2020B, for the purpose of refunding certain outstanding bonds of the Park District, for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds, authorizing and directing the execution of an escrow agreement in connection with the issue of said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Commissioner Hovde read proposed Ordinance 2020-A and 2020-B.

MOTION was made by Commissioner Knapik, seconded by Commissioner Garry, to approve Ordinance No. 2020-A.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Linda Hovde.

ABSENT: 2 Commissioners Jim Lundmark and Jon Stickney.

NAYS: 0

MOTION CARRIED

MOTION was made by Commissioner Knapik, seconded by Commissioner Garry, to approve Ordinance No. 2020-B.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Linda Hovde.

ABSENT: 2 Commissioners Jim Lundmark and Jon Stickney.

NAYS: 0

MOTION CARRIED

**B. Approve Draft of the 2020 Budget and Appropriation Ordinance**

Commissioner Hovde presented draft Ordinance 2020-C, an ordinance adopting a combined budget and appropriation for the fiscal year beginning January 1, 2020 and ending December 31, 2020, which was discussed in the Finance Committee meeting earlier this evening.

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve Ordinance No. 2020-C.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Linda Hovde.

ABSENT: 2 Commissioners Jim Lundmark and Jon Stickney.

NAYS: 0

MOTION CARRIED

**C. Set 2020 Budget and Appropriation Public Hearing for March 16, 2020 at 6:45 p.m.**

MOTION was made by Commissioner Knapik, seconded by Commissioner Garry, to set the 2020 Budget and Appropriation Public Hearing for March 16, 2020 at 6:45 p.m.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Linda Hovde.  
ABSENT: 2 Commissioners Jim Lundmark and Jon Stickney.  
NAYS: 0  
MOTION CARRIED

**D. Resolution 2020-2 Park Board Commissioners Workplace Transparency**

Due to recent action by the Illinois General Assembly, local government entities must now have a policy in place to address sexual harassment. Attorney Jantorni summarized the proposed resolution.

MOTION was made by Commissioner Knapik, seconded by Commissioner Garry, to approve Resolution 2020-2.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Linda Hovde.  
ABSENT: 2 Commissioners Jim Lundmark and Jon Stickney.  
NAYS: 0  
MOTION CARRIED

**E. Approve FT 1.1 Equal Employment Opportunity Policy**

Supt. Mayer addressed the recommended changes to the various employee policies to make them consistent for both part-time and full-time employees, based upon the PDRMA model, and updated due to the recent Workplace Transparency Act. She answered questions posed by the board members.

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve FT 1.1 Equal Employment Opportunity Policy.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Linda Hovde.  
ABSENT: 2 Commissioners Jim Lundmark and Jon Stickney.  
NAYS: 0  
MOTION CARRIED

**F. Approve FT 1.2 Non-Discrimination and Anti-Harassment Policy**

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve FT 1.2 Non-Discrimination and Anti-Harassment Policy.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Linda Hovde.  
ABSENT: 2 Commissioners Jim Lundmark and Jon Stickney.  
NAYS: 0  
MOTION CARRIED

**G. Approve FT 3.12 Victims' Economic Security and Safety Act**

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve FT 3.12 Victims' Economic Security and Safety Act.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Linda Hovde.  
ABSENT: 2 Commissioners Jim Lundmark and Jon Stickney.  
NAYS: 0  
MOTION CARRIED

**H. Approve PT 1.1 Equal Employment Opportunity Policy**

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve PT 1.1 Equal Employment Opportunity Policy.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Linda Hovde.

ABSENT: 2 Commissioners Jim Lundmark and Jon Stickney.

NAYS: 0

MOTION CARRIED

**I. Approve PT 1.2 Non-Discrimination and Anti-Harassment Policy**

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve PT 1.2 Non-Discrimination and Anti-Harassment Policy.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Linda Hovde.

ABSENT: 2 Commissioners Jim Lundmark and Jon Stickney.

NAYS: 0

MOTION CARRIED

**J. Approve PT 3.12 Victims' Economic Security and Safety Act**

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve PT 3.12 Victims' Economic Security and Safety Act.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Linda Hovde.

ABSENT: 2 Commissioners Jim Lundmark and Jon Stickney.

NAYS: 0

MOTION CARRIED

**K. Approve Revised United Health Care Insurance Plan**

Due to a recent retirement, the following change to the United Health Care renewal is required.

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve the revised United Health Care renewal in the amount of \$236,400.96.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Linda Hovde.

ABSENT: 2 Commissioners Jim Lundmark and Jon Stickney.

NAYS: 0

MOTION CARRIED

**IX. COMMISSIONER COMMITTEE REPORT**

**A. Recreation Committee** - No meeting.

**B. Long Range Planning Committee** - No meeting.

**C. Building & Grounds Committee** - No meeting.

**D. Policy Committee** - Meeting in March.

X. DIRECTOR'S REPORT - No separate report.

XI. CORRESPONDENCE - None

XII. EXECUTIVE SESSION

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to adjourn the Regular Board meeting and enter Executive Session at 7:00 p.m. to discuss Real Estate/Land Acquisition. Voice vote, all in favor. MOTION CARRIED

XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS - None

The Regular Session reconvened at 7:04 p.m. with a quorum present. No action had been taken in Executive Session.

**Concord-Meinhard Park Review** (Deferred from Unfinished Business)

MOTION was made by Commissioner Knapik, seconded by Commissioner Garry, to approve the proposed letter of intent to the attorney for the Pickwick Apartments/Town Homes dated February 17, 2020.

Upon roll call:

AYES: 3 Commissioners Christine Garry, Bill Knapik, and Linda Hovde.

ABSENT: 2 Commissioners Jim Lundmark and Jon Stickney.

NAYS: 0

MOTION CARRIED

XIV. ADJOURNMENT

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to adjourn the Regular Board meeting at 7:04 p.m.

Voice vote, all in favor. MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: