

K.E.E.P. 2.0

Hybrid Schedule

Updated 9/29/20



PARENT HANDBOOK

Families are responsible to abide by all contents of the Parent Handbook

Please note that policies are subject to change based on updates from local, state and federal COVID-19 policies/guidelines.



www.barringtonparkdistrict.org | (847) 381-0687 | [facebook.com/barringtonpd](https://www.facebook.com/barringtonpd)

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INTRODUCTION

Dear K.E.E.P. Families,

K.E.E.P. 2.0 Hybrid is for children enrolled in grades K – 5th. This recreation-based program is designed to provide children with a safe environment to conduct independent, self-directed e-learning and participate in enrichment activities, games and explore the outdoors when not actively engaged in school work. The program provides the opportunity for all participants to develop a positive self-image through new experiences in a learning and recreational environment.

In light of the new situation, we have updated our expectations and increased safety protocols at K.E.E.P. New procedures to help prevent the spread of the COVID-19 virus will be practiced each day at program. Frequent hand washing, equipment sanitization, 6 ft. physical distancing, spatial awareness, keeping hands to self and sometimes wearing a face covering (when physical distancing is not attainable) will be incorporated into our daily routines. The Barrington Park District is following the guidelines and safety protocols from the Illinois Department of Commerce & Economic Opportunity (DCEO), Illinois Department of Public Health (IDPH), Centers for Disease Control & Prevention (CDC) and Park District Risk Management Agency (PDRMA) to minimize the risk to participants and our staff.

ADMINISTRATIVE OFFICE CONTACT INFORMATION

Front Desk Hours: M - F 8:00am - 8:00pm, Saturday 9:00am- 4:00pm and Sunday 9:00am - 12:00pm

Office Phone: (847) 381-0687

Fax: (847) 381-8794

Mailing Address: 235 Lions Drive, Barrington, IL 60010, Attn: KEEP

ADMINISTRATIVE STAFF

Program Email: keep@barringtonparkdistrict.org

Program Manager: Kim Sweeney: (847) 304-5249
ksweeney@barringtonparkdistrict.org

Program Supervisor: Tiffany Murawski: (847) 304-5278
tmurawski@barringtonparkdistrict.org

Superint. of Rec.: Jodi Krause: (847) 304-5291
jkrause@barringtonparkdistrict.org

PROGRAM STRUCTURE GENERAL INFO

- The Recreation Manager & Supervisor will be the designated staff to be responsible for responding to COVID-19 concerns. Please contact either staff member if you have questions or concerns regarding K.E.E.P. 2.0.
 - Kim Sweeney, Recreation Manager (847) 304-5294 or ksweeney@barringtonparkdistrict.org
 - Tiffany Murawski, Recreation Supervisor (847) 304-5278 or tmurawski@barringtonparkdistrict.org
- **Groups:** Recreation Supervisor will maintain group sizes of 15 participants or fewer. There will be a ratio of 2 adult staff per group. There will be 1 floater employee per every two groups. Staff will be assigned to a designated group. Groups will be static, with no mixing of employees or participants between groups for the duration of the day.
- Each group will have a designated “home-base” room where they will meet daily.
- Staff will display visual markers 6-ft. apart to encourage physical distancing in practical areas (e.g. eating area). Activities will be set up to allow for 6-ft. of distancing between participants and staff and 30-ft. distance between each group when in the same area.
- When not activity engaged in school work, we will emphasize outdoor, socially distant activities as much as possible.
- The K.E.E.P. Managers and Group Leaders will monitor capacity limits and social distancing. Recreation Supervisor will maintain attendance logs of participants.
- Face Coverings. Will be worn when inside and during transition times, drop off, pick up, etc. Participants need to bring a face covering with them daily.
- Participants and staff will sanitize hands regularly. Participants and staff will practice proper hand hygiene and will wash hands with soap and water for 20 seconds before and after activities, eating and using the bathroom.
- Staff will supervise participants when using hand sanitizer.
- Staff will use poly dots as visual markers 6-ft. apart to encourage social distancing in practical areas (e.g., eating area).
- Staff will modify traffic flow to minimize contact with other patrons in the facility.
- When able staff will do their best to eliminate common touchpoints, propping doors/using touchless door pulls, or having staff members hold doors for campers.
- If emergency care is needed and physical distancing cannot be maintained, staff will follow normal CPR or First Aid procedures and wear a mask and gloves.
- Drop off and pick up will be curbside. See page 5 & 6 for more information.
- Participants will have their own container of art supplies and dedicated learning space. See page 7 for more information.

HOME BASE LOCATION

Program is held at: Barrington Park District, Langendorf Park, 235 Lions Drive, Barrington, IL 60010. Pods will be assigned to the following rooms within the F&RC.

- Multi-Purpose A
- Multi-Purpose B
- John Sullivan A
- John Sullivan B

TIMES

Option #1: 10:45am – 5:15pm

Option #2: 12:00pm - 5:15pm

DROP OFF & PICK UP LOCATIONS

GRADES	DROP OFF & PICK UP LOCATION	CELL PHONE
ALL GRADES	F&RC. By the ballfields in the southwest corner of the parking lot. Map will be emailed.	(847) 791-2734

DROP OFF & PICK UP PROCEDURES

Curbside drop off and pick up. Drop off and pick up will be curbside, allowing only participants and staff in the building and assigned areas for health and safety purposes. Only participants will exit/enter the car during these times. See Map on page 6 for location.

Parents/guardians will complete a “self-health check questionnaire” for their child(ren) each morning at home before leaving for program. See page 6 for questionnaire.

- If a participant does have symptoms, they should stay home and consult their doctor before returning to program.

DROP OFF: Starts at 10:45am for Option #1 and will run through 11:00am (after 11:00am you will need to text the camp cell phone when you arrive, see above for #). Starts at 12:00pm for Option #2 and will run through 12:15pm (after 12:15pm you will need to text 847-791-2734). When staff approach your vehicle, they will be wearing a mask. Please have your camper and driver put on their mask. The staff will ask if you completed the “self-health check questionnaire” and if you answered no to all questions. The staff will then sign that your child(ren) have arrived to program. Your child(ren) can then exit the vehicle. If the participant is found to have symptoms of illness, or does not have a mask/cloth face covering, they will not be allowed to exit the vehicle and attend program that day. **Please allow extra time in your schedule to accommodate this process as it will take some additional time.**

PICK UP: If you will pick up prior to 5:15pm, please contact the staff in advance so they can have your child(ren) ready to go when you arrive (see cell phone #'s above). Beginning at 5:10pm, participants will be gathered with their belongings awaiting pick up. When you pull up, your child will be brought to your car. When staff approach your vehicle, your child and them will be wearing a face covering. If someone different is picking up than dropped off please make sure they are listed on your approved pick-up list and that they have a photo id ready to show the staff. **Please allow extra time in your schedule to accommodate this process as it will take some additional time.**

MAP



WELLNESS SCREENING QUESTIONS

Complete the “Wellness Screening” Questions below **AT HOME** within 2-hours of camp starting. At drop-off you will be asked if you are able to answer “No” to all of the questions at drop off. If “yes” is answered to any of the questions below the participant cannot attend camp. **You DO NOT need to submit a physical copy.**

- Y or N: Has the participant felt feverish?
- Y or N: Does the participant have a temperature at or above 100.4 degrees Fahrenheit?
- Y or N: Does the participant have a sore throat?
- Y or N: Has the participant been experiencing difficulty breathing or a shortness of breath?
- Y or N: Does the participant have head or muscle aches?
- Y or N: Has the participant noticed a new loss of taste or loss of smell?
- Y or N: Has the participant been experiencing chills?
- Y or N: Has the participants been experiencing any other symptoms¹? ¹ *Other symptoms: consider also runny nose, diarrhea, nausea, and vomiting, or abdominal pain. For reported headaches: consider if new or unusual onset, not related to caffeine, dietary reasons (hunger), or history of migraines, cluster, or tension headaches, or headaches typical for the individual.*
- Y or N: Is anyone in your household displaying any symptoms of COVID-19?
- Y or N: To the best of your knowledge, have you or anyone in your household come into close contact² with anyone who has tested positive for COVID-19? ² *Close contacts include household contacts, intimate contacts, or contacts within 6-ft for 15 minutes or longer (10 minutes or longer for ambulatory care services) unless wearing N95 mask during period of contact.*

LATE PICK UP

Any parent/guardian picking up after 5:15pm will be charged a late fee of \$25.00 for every 15 minutes past the end time of the program. If late pick-up becomes habitual, your child will be dismissed from the program. **If you are going to be late to pick up your child, you must call (847) 791-2734.**

WHAT CHILDREN SHOULD BRING FROM HOME AND WEAR DAILY

- Face Coverings. Will be worn while inside. Participants need to bring a face covering with them daily.
- **Backpack with the following (please label everything with your child's name):**
 - Electronic device for remote learning and all charging equipment.
 - Headphones.
 - Disposable Lunch. See below for lunch policies.
 - Snack for the morning. Park District will provide a light afternoon prepackaged snack.
 - Sunscreen (weather permitting, see page 8 for more info).
 - Water Bottle (we will have touchless water stations for refills).
 - A spare set of clothes and underwear in a Ziploc bag that is kept in the backpack at all times.
- Participants should wear comfortable, durable play clothing appropriate for weather conditions and to get dirty. **Please send your child with clothing that can be layered on and off as needed, to ensure they are comfortable in changing outdoor conditions (and when inside in the airconditioning).** Labeling clothing is highly recommended. We are not responsible for clothing or items brought to camp.
- Participants are to wear sneakers or closed-back footwear. No open backed sandals, flip-flops or clogs.

WHAT TO LEAVE HOME

All toys (trading cards, stuffed animals, etc.) and other personal items. **The Barrington Park District is not responsible for any damage to personal property that occurs during K.E.E.P. Camp hours.**

SUPPLIES

- Participants will be given a dedicated “desk” space for their remote learning. In this space we will have their daily schedules other important information posted. Participants will be able to decorate and customize their space. See picture for example.
- Participants will each receive a small plastic cleanable pencil box with scissors, pencils, crayons, glue stick, paint brush and other supplies for their individual use to minimize sharing while at program. This will be kept at the Park District.
- Staff will minimize sharing of objects between individuals; if objects should be shared, staff will sanitize equipment before and after use, including in between groups and at the beginning and end of each day.



LUNCH, SNACKS & DRINKS

- Participants are responsible for bringing their own morning snack for the full day program. The Park District will provide a light afternoon snack (i.e. Goldfish, pretzels, popcorn, etc.) daily. Afternoon snacks provided by the park will be pre-packaged and only handled by staff utilizing safety guidelines. If your child would like more than a light snack, please send them with additional snacks in their backpack. If your child/children have any dietary restrictions or allergies, be sure to contact the office at keep@barringtonparkdistrict.org.
- **Sack Lunch: Participants' in both the full day and half day program must provide their own lunch. Lunches and snacks must be in a single-use containers (paper or plastic disposable bag, no lunch boxes) to be thrown out after each meal.**
- **Reusable dishware, except for refillable water bottles, will not be allowed. All dishware should be single use and disposed of after each use. This is per the DCEO Guidelines.**
- Participants need to bring a LABELED refillable water bottle that will be filled at our touchless water bottle refill stations. If a child forgets or loses their refillable water bottle they will be given a sealed, single-use bottle(s) of water.

SUNSCREEN GUIDELINES

We try to have the participants in the shade whenever the sun, or heat, is at its peak. Sending participants with sunscreen already applied at drop off is best practice. If we are outside for extended periods of time we will also remind participants to re-apply and use the sunscreen you send several times throughout the day. Participants will need to be able to apply their own sunscreen themselves, so please provide them with a product that they are able to use/apply easily, without assistance.

CELL PHONES

Participants may have cell phones with them at program, but we ask that they stay in backpacks. We are not responsible for lost or stolen cell phones. Phone calls and text messages cannot be made without staff permission. If a phone is used without permission, it will be taken and held by staff until the end of the day.

LOST & FOUND

If your child should lose something at program, please email keep@barringtonparkdistrict.org with a detailed description of the item and we will do our best to locate it. Unclaimed lost and found items are donated to charity at the end of each season.

ABSENCE REPORTING POLICY

If your child is sick or will be absent from K.E.E.P. 2.0 please text the Cell Phone at (847) 791-2734 no later than 9:00am the day of the absence. After the short recording, please leave your child's first and last name and the reasons for their absence that day. Refunds and/or pro-rations are not given for missed days of K.E.E.P. 2.0.

CANCELLATION REQUESTS

The first installment is non-refundable, no exceptions. Cancellation requests for the second tuition installment must be submitted no later than 9/14/20 in writing to keep@barringtonparkdistrict.org and will only be granted after 9/14/20 for medical reasons, change in job or moving. Documentation will need to be provided.



PARTICIPANT INFORMATION UPDATES

If at any time the participant or parent/guardian's telephone number, address, or other pertinent information changes, please notify the Recreation Manager. If information needs to be updated before the program starts, please contact the administrative office at (847) 381-0687 or email: keep@barringtonparkdistrict.org.

CLEANING & DISENFECTANT GUIDELINES

- Cleaning and disinfecting of premises will be conducted in compliance with CDC protocols.
- Park staff will clean and disinfect common areas (e.g., restrooms) and surfaces which are touched by multiple people (e.g., entry/exit doorknobs, stair railings) every 2 hours.
- Staff will clean each area before moving on to another area.
- Any shared equipment will be cleaned in between each use.
- When one space is used by multiple participant groups at different points in time, all common areas and high-touch surfaces will be disinfected between groups.
- The Barrington Park District has made sanitizer stations available to participants throughout the F&RC, with sanitization stations available for each group in their “home-base” room and a bottle available while outside.
- Staff will supervise children when using sanitizer.

HEALTH & SAFETY

Your child’s health and safety is our number one concern. While we focus on prevention, First Aid and CPR certified staff is always on site. Our buildings have basic first aid kits; in the event of a more serious injury or accident we always call the paramedics and contact the parent/guardian. If parent/guardian cannot be reached, the staff will try to reach the emergency contact person specified on the student’s registration form. Staff needs to be notified in advance of any allergies, i.e. peanuts, bee stings. The Barrington Park District DOES NOT provide health, medical or accident insurance for its participants.

ILLNESS

We need your help! Please take your child’s temperature before sending them to camp each day. If they have a fever or are not feeling well, do not send them.

Children should not come to, or be allowed to remain at program if sick or symptomatic (with cough, shortness of breath or difficulty breathing, fever of 100.4 degrees or above, chills, muscle pain, headache, sore throat, new loss of taste or smell or other CDC–identified symptoms).

SICK CHILD POLICY

The Barrington Park District will be strictly enforcing our “sick child” policy.

- **If your child is experiencing ANY symptoms for COVID-19 or any other illness do not bring them to program.**
- A sick child should stay home:
 - Until they have had no fever/symptoms for at least 72 hours, other symptoms have improved, and at least 10 days have passed since their symptoms first appeared.
 - Or until they have had 2 negative COVID-19 tests in a row at least 24 hours apart.
- For a child to return earlier they must have a note from their doctor.



SICK CHILD AT PROGRAM

- If a child becomes ill at program, the parent or guardian will be notified to pick up the child immediately (within 30 minutes of being notified).
- The Group Leader will designate an area (room) separate from others for anyone who exhibits COVID-like symptoms to isolate from others before being picked up to leave.
- The sick participant's parent or another adult designated by the parent will pick-up the sick child within 30 minutes of being notified. Parents must have additional designated adults (at least 2) for pick-up in case of illness.
- A sick child should stay home:
 - Until they have had no fever/symptoms for at least 72 hours, other symptoms have improved, and at least 10 days have passed since their symptoms first appeared.
 - Or until they have had 2 negative COVID-19 tests in a row at least 24 hours apart.
 - For a child to return earlier they must have a note from their doctor.
- Parents of any children who have been in close contact, 6-ft. or less for 15 minutes or more, will be notified by letter that their child has been exposed to a sick child and they should watch for symptoms.
- Parents of all children in the sick child's group will receive a letter notifying them that we don't suspect your child had close contact with the sick child, but out of an abundance of caution, we are informing you that a child in your child's group was diagnosed with COVID-19.
- The Barrington Park District and their staff will maintain confidentiality regarding any sick child.

MEDICATION DISPENSING POLICY

If Park District staff will be required to administer medication to a participant during program hours (i.e. inhaler, allergy medication, etc.), the guardian must complete these forms and return them to the Recreation Manager or Group Leader:

1. Permission to Dispense Medication/Waiver and Release of All Claims Form.
2. Medication Dispensing Information Form

All forms are available on our website at www.barringtonparkdistrict.org/keep or you can email keep@barringtonparkdistrict.org to request the forms. All medication must be delivered to the Group Leader on the first day of program in the original container which include the person's name, medication dosage and time of day medication is to be given.



INCLUSION (ADA) REQUEST PROCEDURE & INFO

The 6-foot physical distancing guideline is still in effect for all participants. Participants must be able to function independently in all aspects of their daily routine, including behavior self-management, in order to participate in program. Any deviation from this will result in removal from camp. Leaving or running away from the site or staff will not be tolerated and will result in removal from program. If an accommodation is needed to support an individual participating in any Barrington Park District program, please make note under "Participant Information"

on the registration form. An accommodation can be made for any individual based on their diagnosis. If you need assistance and you did not make notation at the time of registration, contact the keep@barringtonparkdistrict.org. All accommodations require approval from the Northern Illinois Special Recreation Association). A Park District staff member will follow up with you accordingly after the request is reviewed.

DAILY SCHEDULES/ACTIVITIES

- Participants will follow their e-learning schedule as provided by their classroom teachers. BPD Staff will be able to assist with computer issues and help children stay on task but all participants must be independent, self-directed learners. Please note our staff are not educational professionals or tutors.
- When participants are not actively engaged in school work, staff will lead them in activities, games, crafts and other fun activities.
- All DCEO, CDC, IDPH and state and local guidelines are followed.

PARTICIPANT EXPECTATIONS

- Child must be able to practice physical distancing with verbal and visual reminders.
- Child must be able to independently put on and wear a face covering.
- Child must be able to follow and comply with established behavior guidelines, code of conduct and staff directions without physical intervention.
- Child must be independent of managing personal care (e.g. toileting, feeding, personal hygiene, handwashing, application of hand sanitizer).
- Child must be independent in managing additional activities of daily living, where in the past assistance might have been given:
 - Tying shoes: consider Velcro instead of shoe laces
 - Pants with buttons and zippers: consider elastic waist pants.
 - Liquid Sunscreen: consider spray on that could be done at a distance
 - Opening lunch items: consider removing from store package and putting in a snack or sandwich bag.

BEHAVIOR GUIDELINES

We understand that it may difficult for children to get used to the new expectations. To assist children, staff will give verbal reminders throughout the day and when giving activity directions to assist participants in staying safe. Should a child continually demonstrate that he/she cannot meet an expectation, even with helpful reminders the child will receive verbal warnings and a write-up. Parents will be notified of any warnings or write-ups on the day that they occur.

CODE OF CONDUCT/PROGRAM RULES: PARTICIPANT (CHILD)

The Park District has implemented a code of conduct policy for all of its programs. **These rules apply to all participants and parents/guardians.** The following are rules that **ALL participants** will need to follow in a joint effort to make K.E.E.P. 2.0 positive and successful for everyone enrolled. Parents/guardians and children alike are asked to read over these guidelines and sign that they have read and understand the policy (included on the registration form).

- All participants must respect and follow directions given by staff.
- No bullying, verbal or physical abuse, threats, obscenity, disrespect or physical violence will be tolerated.
- All threats and threatening behavior will be taken seriously and reported to the proper authorities.
- Participants must show respect to all staff, participants, all property, equipment and facilities.
- There may be no physical contact, verbal or physical harm toward any participant or staff.
- Participants may not place themselves or others in dangerous situations through actions or behavior.
- No weapons or items that may be used as weapons may be brought to the program.
- Participants may not leave the program area without permission.

- Participants are responsible for their actions and belongings (i-pad, cell phone, bags, jackets, school supplies, items brought from home with permission, etc.)
- No refunds will be issued for suspensions or suspended days of program.

CODE OF CONDUCT: PARENT/GUARDIAN

Parents/guardians are expected to follow the program rules and treat the staff with respect. **All program, staff issues, comments or concerns should be directed to the Recreation Manager, not the staff.** If a parent/guardian (or anyone who picks up) is verbally abusive toward staff, the child will be removed from the program. This includes sarcasm, criticism, negative comments, yelling and/or screaming directed at staff and/or other parents, guardians or participants. The police will be called to remove any individual who becomes threatening in any way. Please be respectful to all camp/BPD patrons, staff and other parents/guardians.

BEHAVIOR REQUIREMENTS & DISCIPLINE POLICY: PARTICIPANT (CHILD)

It is our philosophy for discipline to teach participants to take responsibility for their own actions. We try to accomplish this through using specific directions, redirecting a child, positive reinforcements, motivation and through leading by example. Staff will encourage self-discipline, allowing the children to solve their own interpersonal conflicts, when appropriate. Since each participant may have different ways of learning, several methods may be used. However, if unacceptable behavior continues, the staff will implement the following policy:

- **1st Offense:** Verbal warning (depending on the severity, several warnings may be given). Staff will speak to the participant regarding the importance of our expectations and find ways to assist the child in meeting the expectation.
- **2nd Offense:** A behavior report will be filled out and filed with the Recreation Manager and the parent/guardian. The parent/guardian will be required to sign the report, which will remain in the participant's file. The staff will work with the participant and parent/guardian to correct the behavior. **This may be issued immediately, without warnings, for serious infractions.**
- **3rd Offense:** Suspension - the participant will be suspended from the program for three days. Suspensions are implemented on the child's program participation days. The parent will be notified by a Group Leader or the Recreation Manager. Upon return from suspension, if behavior continues, the Recreation Manager may dismiss a participant from the program.
- **4th and/or 5th Offense:** Dismissal and/or further disciplinary action is at the discretion of the Program Manager based on the degree of the offense.
- **Depending on the situation and the degree of the offense, the participant may be permanently dismissed from the program following the issuance of a Behavior Report.**

DISMISSAL POLICY

It is our goal to help every child be as successful in our program as possible. However, the best interest of all K.E.E.P. 2.0 participants must be our focus. The Park District reserves the right to dismiss any participant (without previous warning) whose behavior endangers the safety of themselves or others. No exceptions will be made.

Participants who are not able to respect and adhere to the physical distancing guidelines will be dismissed from camp. These measures are to protect the health and safety of all participants and staff.

A child may be dismissed **IMMEDIATELY** for:

- Spitting, licking, kicking or hitting.
- Eloping. If the child leaves the site, and the staff cannot convince the child to return, the police will be called. The staff are not permitted to leave the site under any circumstances.
- Bringing any type of weapon to program (consistent with Barrington Park District rules).

- Violation of the payment policies, late pick-up policy and/or payment due dates.
- Parent/guardian does not follow the Parent Code of Conduct (verbally abusive, flagrantly rude, etc.)
- For any serious offense without previous written notice.

SUSPECTED ABUSE OR NEGLECT

Any K.E.E.P. staff having reasonable cause to believe that a child known to them in their professional capacity may be an abused or neglected child, shall immediately report the matter to the Recreation Manager. The Recreation Manager will notify the proper authorities in accordance with the Abused and Neglected Child Reporting Act.

PARENTS/VISITORS AT PROGRAM

Parents/guardians and/or visitors are not permitted to remain with their children during K.E.E.P. 2.0. We do not allow non-park district employees around the children during program. All K.E.E.P. 2.0 staff have undergone criminal background checks. This rule is for the health safety of the children and will be enforced.

PARENTAL INVOLVEMENT

Cooperation with all policies and procedures is imperative. Fliers will be sent home via email periodically to inform you of upcoming events. All comments, questions and/or concerns should be directed to the Recreation Manager at the Barrington Park District. See page 3 for contact information.

WEBSITE INFORMATION

The Barrington Park District website, www.barringtonparkdistrict.org, is your 24/7 information source on everything the Park District has to offer. The home page will let you know the status of various programs and you can download the seasonal brochure and various forms, contact personnel, view upcoming events and find information about our parks, facilities and recreational programs. The K.E.E.P. 2.0 Parent Handbook will be posted on the K.E.E.P. page found under the “Program” tab.

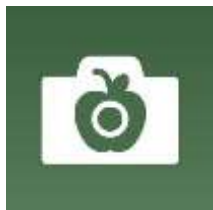
SOLICITING

Staff is prohibited from purchasing items from the children. Parents/guardians are not permitted to solicit goods or services during program hours and/or on Park District property.

PHOTOGRAPHS

Pictures may occasionally be taken of the K.E.E.P. 2.0 participants throughout the program. These pictures are used for historical and marketing purposes and will remain the property of the Barrington Park District. By registering for K.E.E.P. 2.0, you have granted us permission to use these images. If you do not wish to have your child photographed, please make sure you have contacted the Recreation Manager at keep@barringtonparkdistrict.org.

HOME ROOM APP



To help parents know what their child(ren) is doing at program each week, the Park District uses the app called “Homeroom.” This app allows us to upload photos and videos safely to private albums that only parents and Park District Administrative Staff can see, away from social media and the internet. You will receive a link from Kim Sweeney via email inviting you to join the private classroom. We will post pictures weekly. You will need to download the free app on your iPhone or Android device. If you have any questions, please contact the Recreation Manager at keep@barringtonparkdistrict.org.



K.E.E.P. TAX INFORMATION

Retain your receipts for tax purposes. K.E.E.P. 2.0 is a recreation program, but the cost of the program may qualify as child care for a tax deduction. If you and your tax advisor decide you can use this, the **Tax ID number is 36-6000-234**. Please retain your monthly receipts for tax purposes.

PAYMENT/TUITION INFORMATION: OPTION #1 (10:45am - 5:15pm)

- **Fees are listed as resident/non-resident.**
- **TUITION:** \$1,450/\$1,680 (10/19/20 - 12/22/20; total of 43 school days).
- No sibling discount.
- **Tuition will be processed in two installments.** The first installment of \$725/\$840 is due at the time of registration and is non-refundable. The second installment of \$725/\$840 will be debited on 11/15/20.
- Must pay by credit card. Visa, Mastercard or Discover (No AMEX).

PAYMENT/TUITION INFORMATION: OPTION #2 (12:00 - 5:15pm)

- **Fees are listed as resident/non-resident.**
- **TUITION:** \$1,180/\$1,360 (10/19/20 – 12/22/20; total of 43 school days).
- No sibling discount.
- **Tuition will be processed in two installments.** The first installment of \$590/\$680 is due at the time of registration and is non-refundable. The second installment of \$590/\$680 will be debited on 11/15/20.
- Must pay by credit card. Visa, Mastercard or Discover (No AMEX).