

Proposed
**BARRINGTON PARK DISTRICT
BOARD MEETING MINUTES**
(Attended Remotely Due to COVID 19 Pandemic and Governor’s Executive Order)
SEPTEMBER 21, 2020

I. The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting that was called to order at 7:00 p.m. by President Linda Hovde. The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting that was attended remotely due to the COVID-19 pandemic and Governor Pritzker’s Executive Order No. 2020-07 (COVID-19 Executive Order No. 5). Due to underlying health conditions of certain Commissioners and/or their immediate family members, their personal attendance was not feasible due to possibilities of COVID exposure. Board President Linda Hovde, Executive Director Teresa Jennings, Park District Attorney Susan Jantorni were personally present at the meeting location, at 235 Lions Drive. All others attended the meeting via Zoom. No members of the public attended via Zoom, nor were any questions submitted by the public to the Board. Commissioner Hovde called the meeting to order at 6:54 p.m. and read a statement regarding Governor Pritzker’s Executive Order requiring remote meetings that will be part of the record of this meeting.

II. **ROLL CALL**
Commissioners present: Commissioners Christine Garry, Linda Hovde, Bill Knapik, and Jon Stickney. **Absent:** Jim Lundmark. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Accountant Lee Howard, Supt. Sue Mayer, Supt. Jodi Krause, Supt. Carla Smothers, and Recording Secretary Janet McKay.

III. **APPROVAL OF AGENDA**
MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve the agenda as posted.
AYES: 4 Commissioners Christine Garry, Linda Hovde, Bill Knapik, and Jon Stickney.
NAYS: 0
ABSENT: 1 Commissioner Jim Lundmark
MOTION CARRIED

VI. **MINUTES**
A. Finance Committee Meeting Minutes– July 20, 2020
MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve the July 20, 2020 Finance Committee minutes as submitted.
Upon roll call:
AYES: 4 Commissioners Christine Garry, Linda Hovde, Bill Knapik, and Jon Stickney.
NAYS: 0
ABSENT: 1 Commissioner Jim Lundmark
MOTION CARRIED

B. Board Meeting Minutes – July 20, 2020

MOTION was made by Commissioner Garry, seconded by Commissioner Stickney, to approve the July 20, 2020 Board meeting minutes as submitted.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Bill Knapik, and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Jim Lundmark

MOTION CARRIED

C. Special Board Meeting Minutes – July 24, 2020

MOTION was made by Commissioner Stickney, seconded by Commissioner Garry, to approve the July 24, 2020 Special Board meeting minutes as submitted.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Bill Knapik, and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Jim Lundmark

MOTION CARRIED

VII. CONSENT AGENDA (Attached)

MOTION was made by Commissioner Garry, seconded by Commissioner Lundmark, to approve the consent agenda for September 21, 2020 as posted.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Bill Knapik, and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Jim Lundmark

MOTION CARRIED

VIII. PUBLIC COMMENT - Supt. Smothers said the meeting notice had been published and no requests to participate in the meeting electronically had been received from the public nor were comments received. Director Jennings was present at 235 Lions Drive, and no one from the public was present or had requested permission to speak.

IX. UNFINISHED BUSINESS

A. Discussion COVID-19

Director Jennings provided an update on how the park district is responding to the COVID-19 pandemic including the usage of facilities and open space and reported on the status of activities. Preschool and the splashpad did well. The Fitness Center attendance is down. Supt. Krause provided an update on sports, the Ski Club, and KEEP. If the District 220 school board approve a hybrid schedule, there will be changes to the KEEP schedule.

X. NEW BUSINESS

A. Approve Ordinance 2020-E - Disposition of Personal Property

Director Jennings said staff will be reviewing property and disposing of items that are no longer useful on a regular basis.

MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve Ordinance 2020-E, for the disposition of personal property.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Bill Knapik, and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Jim Lundmark
MOTION CARRIED

B. IGA COVID-19 Relief

Attorney Jantorni explained that federal funds have been disbursed to the counties and are available to provide relief for certain expenses related to COVID-19. An IGA (intergovernmental agreement) between the Barrington Park District and Lake County is necessary to apply for the funds.

MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve the IGA with Lake County.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Bill Knapik, and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Jim Lundmark

MOTION CARRIED

C. 2019 Financial Audit

The 2019 Financial Audit was presented and reviewed. Accountant Howard said it had been an excellent year and a nice report. The debt service deficit was due to a change in accounting methods. Discussion followed.

MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve the 2019 Financial Audit.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Bill Knapik, and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Jim Lundmark

MOTION CARRIED

XI. COMMISSIONER COMMITTEE REPORT

- A. **Recreation Committee** - No meeting.
- B. **Long Range Planning Committee** - No meeting.
- C. **Building & Grounds Committee** - No meeting.
- D. **Policy Committee** - No meeting.

XII. DIRECTOR'S REPORT

The neighborhood meeting to discuss the purchase and use of the property at 560 Carl Avenue by the park district is will take place on Tuesday, September 21. Director Jennings provided a brief

update on the status of the property and the upcoming Village public hearing. Supt. Krause said there will be a family campout at Citizens Park on Saturday, September 26.

XIII. CORRESPONDENCE - None

XI. EXECUTIVE SESSION

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to adjourn the Regular Board meeting and enter Executive Session at 7:15 p.m. to discuss the sale and lease of real estate and the audit report.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Bill Knapik, and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Jim Lundmark

MOTION CARRIED

XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS

The regular Board meeting reconvened at 7:38 p.m. No action had been taken in Executive Session.

XV. ADJOURNMENT

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to adjourn the Regular Board meeting at 7:39 p.m.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Bill Knapik, and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Jim Lundmark

MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: