

Proposed
**BARRINGTON PARK DISTRICT
BOARD MEETING MINUTES**
(Attended Remotely Due to COVID 19 Pandemic and Governor’s Executive Order)
NOVEMBER 16, 2020

The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting that was attended remotely due to the COVID-19 pandemic and Governor Pritzker’s Executive Order No. 2020-07 (COVID-19 Executive Order No. 5). It was called to order at 6:49 p.m. by President Linda Hovde. She read a statement regarding Governor Pritzker’s Executive Order requiring remote meetings that will be part of the record of this meeting. Due to underlying health conditions of certain Commissioners and/or their immediate family members, their personal attendance was not feasible due to possibilities of COVID exposure. All participants attended the meeting via Zoom. No members of the public attended via Zoom, nor were any questions submitted by the public to the Board.

I. ROLL CALL

Commissioners present: Commissioners Bill Knapik, Christine Garry, Linda Hovde, Jim Lundmark, and Jon Stickney. **Absent:** None. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Accountant Lee Howard, Supt. Sue Mayer, Supt. Carla Smothers, Supt. Jodi Krause, and Recording Secretary Janet McKay.

II. APPROVAL OF AGENDA

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve the agenda as posted.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

III. MINUTES

A. Finance Committee Meeting Minutes– October 19, 2020

MOTION was made by Commissioner Knapik, seconded by Commissioner Lundmark, to approve the October 19, 2020 Finance Committee minutes as submitted.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

B. Board Meeting Minutes – October 19, 2020

MOTION was made by Commissioner Lundmark, seconded by Commissioner Knapik, to approve the October 19, 2020 Board meeting minutes as submitted.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

IV. CONSENT AGENDA (Attached)

MOTION was made by Commissioner Knapik, seconded by Commissioner Garry, to approve the consent agenda for November 16, 2020 as posted.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

V. PUBLIC COMMENT - Supt. Smothers said the meeting notice had been published and no requests to participate in the meeting electronically had been received from the public nor were comments received.

VI. UNFINISHED BUSINESS

A. Discussion COVID-19

Director Jennings provided an update on how the park district is responding to the COVID-19 pandemic including staffing, adapting programming and usage of facilities, and reported on the status of activities. She said unfortunately there have been exposures although they follow the State guidelines and will continue to do so. She has divided staff into “pods” to minimize exposure and protect staff. Discussion followed on staff compliance of recommended guidelines and the need for them to follow safe practices. The Board agreed that staff should behave in a safe and responsible manner and Director Jennings should discuss the need to follow state guidelines and enlist their support with the understanding that there could be consequences for unsafe behavior.

B. 560 Carl Avenue Update

Director Jennings said the park district closed on the purchase of the property today. It will require further cleaning and some drywall repair.

C. Approve Tax Levy Ordinance 2020-F (Reviewed in Finance Meeting)

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve Tax Levy Ordinance 2020-F in the amount of \$5,556,297.00.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

VII. NEW BUSINESS

A. Discussion and Approval to Change District Electric Supplier

Supt. Mayer reviewed her memoranda dated today regarding the electric and natural gas supply services for 560 Carl Avenue and electric supply rates for the park district. The former owners terminated the gas and electric services effective today. The Park District’s current district-wide electric supply contract expires after the May 2021 meter read, and the current district-wide natural gas supply contract expires April 30, 2022 after the meter read. Upon these dates, the Park District will include 560 Carl Avenue within the district-wide contracts. Until that time, stand-alone

short-term contracts will be arranged. She has recommendations for short-term supply followed by inclusion in the contracts the park district has or will be entering into. Barrington Park District's electric supply services agreement expires after the May 2021 meter read, and a new agreement must be solidified. Based on favorable market conditions, lowest all-inclusive kWh rate, economic impact of Covid-19 and transitions to renewables, a 36 month agreement is beneficial.

MOTION was made by Commissioner Knapik, seconded by Commissioner Garry, to authorize staff to move forward with a 36-month electric supplier agreement, not to exceed \$0.05600 per kWh commencing after the May 2021 meter read per Supt. Mayer's memorandum dated today. Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

B. Discussion and Approval of 560 Carl Avenue Electric and Natural Gas Contracts

MOTION was made by Commissioner Lundmark, seconded by Commissioner Knapik, to authorize staff to move forward with a short-term electric supplier contract for 560 Carl Avenue, not to exceed \$0.066 per kWh starting no earlier than the December 2020 meter read through the May 2021 meter read.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

MOTION was made by Commissioner Lundmark, seconded by Commissioner Garry, to authorize staff to move forward with a short-term natural gas supplier contract for 560 Carl Avenue, not to exceed \$0.38 per therm starting no earlier than January 1, 2021 through April 30, 2022.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

VIII. COMMISSIONER COMMITTEE REPORT

A. Recreation Committee - No meeting.

B. Long Range Planning Committee - No meeting.

C. Building & Grounds Committee - No meeting.

D. Policy Committee - No meeting.

IX. DIRECTOR'S REPORT

Director Jennings said she would like to honor Commissioner Garry for 25 years service on the Barrington Park Board. She was recognized at the IAPD ceremony. She recognized Commissioner Hovde for 15 years of service on the Barrington Park Board. She asked for Board guidance on salary increases this year. Due to the impact the pandemic is having on revenue, it was decided to authorize Director Jennings to award a total of 1.5% merit increase to be awarded at her discretion.

MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve an annual merit increase for staff in a total amount not to exceed 1.5% with Director Jennings to determine how it will be distributed on a merit basis.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Bill Knapik, and Jon Stickney.

ABSENT: Commissioner Jim Lundmark (connection was lost temporarily)

NAYS: 0

MOTION CARRIED

X. CORRESPONDENCE

Director Jennings recapped the contents of a letter she received about the park district golf course and a related news article.

XI. ADJOURNMENT

MOTION was made by Commissioner Garry, seconded by Commissioner Stickney, to adjourn the Regular Board meeting at 7:18 p.m.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: