

Proposed
**BARRINGTON PARK DISTRICT
BOARD MEETING MINUTES**

(Attended Remotely Due to COVID 19 Pandemic and Governor's Executive Order)
FEBRUARY 15, 2021

The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting that was attended remotely due to the COVID-19 pandemic and Governor Pritzker's Executive Order No. 2020-07 (COVID-19 Executive Order No. 5). Due to underlying health conditions of certain Commissioners and/or their immediate family members, their personal attendance was not feasible due to possibilities of COVID exposure. All participants attended the meeting via Zoom. Director Jennings and Supt. Carla Smothers said no members of the public stated their intention to attend the meeting via Zoom nor were any questions submitted by the public to the Board. Commissioner Hovde called the meeting to order at 6:57 p.m.

I. ROLL CALL

Commissioners present: Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney. **Absent:** None. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Accountant Lee Howard, Supt. Sue Mayer, Supt. Carla Smothers, Supt. Jodi Krause, and Recording Secretary Janet McKay.

II. APPROVAL OF AGENDA

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve the agenda as posted.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

III. MINUTES

A. Finance Committee Meeting Minutes– January 18, 2021

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to approve the January 18, 2021 Finance Committee minutes as submitted.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

B. Board Meeting Minutes – January 18, 2021

MOTION was made by Commissioner Lundmark, seconded by Commissioner Garry, to approve the January 18, 2021 Board meeting minutes as submitted.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

IV. CONSENT AGENDA (Attached)

MOTION was made by Commissioner Knapik, seconded by Commissioner Lundmark, to approve the consent agenda for February 15, 2021 as posted.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

V. PUBLIC COMMENT - Director Jennings and Supt. Carla Smothers said no members of the public stated their intention to attend the meeting via Zoom nor were comments received.

VI. UNFINISHED BUSINESS

A. Discussion COVID-19

Director Jennings provided an update on how the park district is responding to the COVID-19 pandemic including staffing, social distancing measures, adaptation of programming and usage of facilities, and reported on the status of activities. She said there have not been any recent exposures. Lake County has been in Tier 2, which is less restrictive. Staff has been able to offer more activities such as basketball. Supt. Krause reported on current and future programming.

VII. NEW BUSINESS

A. Approve 2021 Tentative Budget and Appropriation Ordinance 2021-A (Reviewed in Finance Committee meeting)

MOTION was made by Commissioner Lundmark, seconded by Commissioner Stickney, to approve Tentative Budget and Appropriation Ordinance 2021-A.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

MOTION was made by Commissioner Stickney, seconded by Commissioner Garry, to hold a public hearing on March 15, 2021 at 6:45 p.m. to approve the 2021 Budget and Appropriation ordinance.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

B. UHC Medical Insurance Approval

Director Jennings reviewed the health insurance renewal options and is recommending accepting the United Health Care Nexusaco option in the amount of \$214,255.08.

MOTION was made by Commissioner Lundmark, seconded by Commissioner Knapik, to accept the proposal from Nexusaco United Health Care for employee medical insurance in the amount of \$214,255.08.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

C. 2021 Regular Park Board Meeting Calendar Updated

There was agreement at the January 2021 meeting to move the December 2021 meeting up by one week due to the Christmas holiday.

MOTION was made by Commissioner Knapik, seconded by Commissioner Garry, to approve the updated Board meeting calendar with meetings to begin at 6:45 p.m. on the third Monday of the month with the exception of the December meeting, which will be on the second Monday, December 13.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

D. Approve Auditor for 2020, 2021, and 2022

MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve the proposal from Illinois NFP Audit and Tax LLP in the amount of \$33,000 for a three-year period from December 31, 2020 through December 31, 2022.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

E. Approve Resolution 2021-1 - Transfer of Funds from the General Fund to the Recreation Fund

MOTION was made by Commissioner Stickney, seconded by Commissioner Garry, to approve Resolution 2021-1 for the Transfer of Funds from the General Fund to the Recreation Fund in the amount of \$250,000.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

F. 560 Carl Avenue Architectural Proposals

Supt. Mayer summarized the two proposals received for interior architectural assessments for 560 Carl Avenue. She provided an update on necessary improvements and listed the order of priorities. The improvements will require additional drawings and will conceptualize the needs. She estimates a cost for architectural services to be \$8,000. Director Jennings will provide regular updates and let the Board know if there are any large expenditures. Estimates from a civil engineer will be necessary for the sidewalk repairs.

VIII. COMMISSIONER COMMITTEE REPORT

A. Recreation Committee - No meeting.

B. Long Range Planning Committee - No meeting.

C. Building & Grounds Committee

Commissioners Hovde and Lundmark met with Director Jennings and staff members to discuss the Carl Avenue property and begin the planning process for necessary improvements. Report was given in New Business, Item F.

D. Policy Committee - No meeting.

IX. DIRECTOR'S REPORT

Director Jennings said staff is preparing to open the pool this summer. Supt. Krause said she was able to rent the pool at Advocate Good Shepherd Health Club for staff training. The basketball season has started.

X. CORRESPONDENCE - None

XI. EXECUTIVE SESSION

MOTION was made by Commissioner Knapik, seconded by Commissioner Lundmark, to adjourn the Regular Board meeting and enter Executive Session at 7:24 p.m. to discuss potential litigation.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

XII. ACTION DUE TO EXECUTIVE SESSION MATTERS

MOTION was made by Commissioner Garry, seconded by Commissioner Stickney, to reconvene the Regular Board meeting at 7:30 p.m.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

No action had been taken in Executive Session.

XIII. ADJOURNMENT

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to adjourn the Regular Board meeting at 7:31 p.m.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: