

Proposed
**BARRINGTON PARK DISTRICT
BOARD MEETING MINUTES**

(Attended Remotely Due to COVID 19 Pandemic and Governor’s Executive Order)
JANUARY 18, 2021

The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting that was attended remotely due to the COVID-19 pandemic and Governor Pritzker’s Executive Order No. 2020-07 (COVID-19 Executive Order No. 5). Due to underlying health conditions of certain Commissioners and/or their immediate family members, their personal attendance was not feasible due to possibilities of COVID exposure. All participants attended the meeting via Zoom. Supt. Carla Smothers said one member of the public stated their intention to attend the meeting via Zoom but was unable to attend and canceled so no members of the public attended via Zoom, nor were any questions submitted by the public to the Board. Commissioner Hovde called the meeting to order at 6:45 p.m.

I. ROLL CALL

Commissioners present: Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney. **Absent:** None. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Accountant Lee Howard, Supt. Sue Mayer, Supt. Carla Smothers, Supt. Jodi Krause, and Recording Secretary Janet McKay.

II. APPROVAL OF AGENDA

MOTION was made by Commissioner Garry, seconded by Commissioner Lundmark, to approve the agenda as posted.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

III. MINUTES

A. Finance Committee Meeting Minutes– December 14, 2020

MOTION was made by Commissioner Knapik, seconded by Commissioner Garry, to approve the December 14, 2020 Finance Committee minutes as submitted.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

B. Board Meeting Minutes – December 14, 2020

MOTION was made by Commissioner Stickney, seconded by Commissioner Garry, to approve the December 14, 2020 Board meeting minutes as submitted.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

IV. CONSENT AGENDA (Attached)

MOTION was made by Commissioner Lundmark, seconded by Commissioner Stickney, to approve the consent agenda for January 18, 2021 as posted.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

- V. PUBLIC COMMENT - Supt. Carla Smothers said one member of the public stated their intention to attend the meeting via Zoom but was unable to attend so no members of the public attended via Zoom, nor were any questions submitted by the public to the Board. Director Jennings had not received any requests to participate or comment.

VI. UNFINISHED BUSINESS

A. Discussion COVID-19

Director Jennings provided an update on how the park district is responding to the COVID-19 pandemic including staffing, social distancing measures, adaptation of programming and usage of facilities, and reported on the status of activities. She said there had been one recent exposure in e-learning although they follow the State guidelines and will continue to do so. Lake County will be entering Tier 2, which is less restrictive. Staff has been preparing for this and is ready to adapt to the new guidelines by offering more activities. Supt. Krause reported on current and future programing. Director Jennings said \$80,000 in grant money has been received. Supt. Smothers said they are waiting to receive \$5,000 in grant money from Cook County.

VII. NEW BUSINESS

A. Barrington Garden Club Letter

Commissioner Hovde summarized the letter received from the Barrington Garden Club, which requests approval for an expansion of the garden at Citizens Park. The board agreed to continue discussions with the garden club to include further review of details and costs as they become available.

B. Final Payout to Game Time at Concord-Meinhard Park Playground

Supt. Mayer reviewed her memorandum that recapped the action taken by Sport Surface Specialties for the poured in place safety surface at the playground. The recommended payout had been deferred until the work had been completed per Staff's satisfaction.

MOTION was made by Commissioner Knapik, seconded by Commissioner Stickney, to authorize the final payout in the amount of \$37,425.75 to Game Time for work at the Concord-Meinhard Park playground per Supt. Mayer's memorandum dated today.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

C. 2021 Regular Park Board Meeting Calendar

There was agreement to move the December meeting up by one week due to the Christmas holiday.

MOTION was made by Commissioner Lundmark, seconded by Commissioner Garry, to approve the proposed Board meeting calendar with meetings to begin at 6:45 p.m. on the third Monday of the month with the exception of the December meeting, which will be on December 13, the second Monday.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

VIII. COMMISSIONER COMMITTEE REPORT

A. Recreation Committee

Commissioner Stickney reported on a conference call that he attended along with Commissioner Hovde, Director Jennings, and staff members on January 12, 2021 to discuss the opening of the pool for the summer season. Although there are some complications due to the pandemic, staff intends to open the pool for the community, and the board members stated their support for the pool opening as well.

B. Long Range Planning Committee

Commissioner Lundmark met with Director Jennings and staff members to discuss the Capital Projects budget, which will be presented at the February meeting. It will be a very conservative budget. Director Jennings said the main items to be included will be pickleball, golf course enhancements, and trail improvements at Citizens Park. Director Jennings said the Master Plan needs to be revisited and updated to include the Carl Avenue property.

C. Building & Grounds Committee - No meeting.

D. Policy Committee - No meeting.

IX. DIRECTOR'S REPORT

Director Jennings said staff is ready to adapt to the less restrictive COVID-19 Tier 2 classification by adding and expanding activities including basketball, fitness, and cheerleading. Staff will submit an application for a Partnership Award from IAPD and continue researching other areas of potential revenue such as available grants.

X. CORRESPONDENCE - None

XI. EXECUTIVE SESSION

MOTION was made by Commissioner Garry, seconded by Commissioner Stickney, to adjourn the Regular Board meeting and enter Executive Session at 7:15 p.m. to discuss the sale/lease of Real Estate.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

XII. ACTION DUE TO EXECUTIVE SESSION MATTERS

MOTION was made by Commissioner Lundmark, seconded by Commissioner Garry, to reconvene the Regular Board meeting at 7:49 p.m.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

No action had been taken in Executive Session.

XIII. ADJOURNMENT

MOTION was made by Commissioner Garry, seconded by Commissioner Knapik, to adjourn the Regular Board meeting at 7:50 p.m.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: