

Proposed
**BARRINGTON PARK DISTRICT
BOARD MEETING MINUTES**

(Attended Remotely Due to COVID 19 Pandemic and Governor's Executive Order)
APRIL 19, 2021

The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting that was attended remotely due to the COVID-19 pandemic and Governor Pritzker's Executive Order No. 2020-07 (COVID-19 Executive Order No. 5). Due to underlying health conditions of certain Commissioners and/or their immediate family members, their personal attendance was not feasible due to possibilities of COVID exposure. All participants attended the meeting via Zoom. Director Jennings and Supt. of Administrative Services Carla Smothers said no members of the public stated their intention to attend the meeting via Zoom nor were any questions submitted by the public to the Board. Commissioner Hovde called the meeting to order at 6:46 p.m.

I. ROLL CALL

Commissioners present: Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney. **Absent:** None. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Accountant Lee Howard, Supt. Sue Mayer, Supt. Carla Smothers, Supt. Jodi Krause, and Recording Secretary Janet McKay.

II. APPROVAL OF AGENDA

MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve the agenda as posted.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

III. MINUTES

A. Public Hearing Minutes– March 15, 2021

MOTION was made by Commissioner Lundmark, seconded by Commissioner Knapik, to approve the March 15, 2021 Public Hearing minutes as submitted.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

B. Finance Committee Meeting Minutes– March 15, 2021

MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve the March 15, 2021 Finance Committee minutes as submitted.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

C. Board Meeting Minutes – March 15, 2021

Commissioner Hovde asked that a correction be made to an item under New Business. The organization's name is Barrington Cultural *Commission* and not *Connection*.

MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve the March 15, 2021 Board meeting minutes as corrected.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

IV. CONSENT AGENDA (Attached)

MOTION was made by Commissioner Knapik, seconded by Commissioner Stickney, to approve the consent agenda for April 19, 2021 as posted.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

V. PUBLIC COMMENT - Director Jennings and Supt. Carla Smothers said no members of the public stated their intention to attend the meeting via Zoom nor were any comments received.

VI. UNFINISHED BUSINESS

A. Update on COVID-19

Director Jennings provided an update on how the park district is responding to the COVID-19 pandemic including staffing, expansion of programming and usage of facilities, and reported on the status of activities. Since Illinois is now in Phase 4 of the Mitigations of Restore Illinois Plan, which is less restrictive, staff has been able to offer more activities, which has been very well received by the residents. Staff is waiting for the "bridge" to Phase 5 which will allow further programming and activities. Supt. Krause said the outdoor sports guidelines have been relaxed. Supt. Smothers reported a very busy start to program registrations.

B. Update on Pool Operations

An update on the upcoming pool season was provided by Director Jennings and Supt. Krause. The tentative opening day is on June 7. Although the number of participants will be restricted, staff is committed to adapting to the regulations and offering a good pool season for the residents. A community meeting via Zoom will take place on April 27 with staff providing an overview of the the pool season including expected changes due to COVID-19. The meeting recording will be

posted on the park district web site as well. Supt. Krause is been working on training pool staff. Staff will follow CDC and IDPH recommendations, which will only allow for 140 people maximum in the pool.

C. Update On 560 Carl Avenue

Supt. Mayer provided an update on the necessary remodeling at 560 Carl Avenue and presented two options. She has been working with Williams Architects to determine the scope of work that needs to be done with bids going out on April 22 and returned on May 6. It was agreed to hold a Special Board meeting at 9 a.m. on Tuesday, May 11 to review the bids received so the project would not be unnecessarily delayed. Commissioner Lundmark will meet with Supt. Mayer tomorrow to discuss the work that will be included in the request for proposals. Staff will submit possible names for the building and ask the board to select a new name since it is awkward to refer to the building by its address. Commissioner Hovde said she would abstain from the name selection.

D. Update on Garden Club/Citizens Park

Director Jennings said staff has been meeting with a contractor and two members of the garden club. The park district's contribution to the project will be \$800. The park district's property abuts property owned by the Lake County Forest Preserve District, which will help clean out the invasive plant materials. Native species materials will be planted in June or July.

VII. NEW BUSINESS

Commissioners Hovde and Stickney ran unopposed and were elected to another four-year term. They were congratulated although the results were unofficial at this time. Attorney Jantorni said we are waiting for the Governor's recommendations on the next COVID-19 Phase. She will monitor any changes in the law and Executive Order in regards to remote or in-person meeting requirements.

VIII. COMMISSIONER COMMITTEE REPORT

- A. Recreation Committee** - No meeting.
- B. Long Range Planning Committee** - No meeting.
- C. Building & Grounds Committee** - No meeting
- D. Policy Committee** - No meeting.

IX. DIRECTOR'S REPORT

Director Jennings said the Dreamway dedication will take place on Saturday, June 26 and provided an update on staffing. The Recreation staff held a Princess Party as part of the Make-a-Wish Foundation. They had about five or six children attend what was a remarkable event.

X. CORRESPONDENCE - None

XI. EXECUTIVE SESSION - None

XII. ACTION DUE TO EXECUTIVE SESSION MATTERS - None

XIII. ADJOURNMENT

Regular Board Meeting, April 19, 2021

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MOTION was made by Commissioner Garry, seconded by Commissioner Stickney, to adjourn the Regular Board meeting at 7:27 p.m.

Upon roll call:

AYES: 5 Commissioners Christine Garry, Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: