

Proposed  
**BARRINGTON PARK DISTRICT  
SPECIAL BOARD MEETING MINUTES**

(Attended Remotely Due to COVID 19 Pandemic and Governor's Executive Order)  
**MAY 11, 2021**

The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Special Board meeting that was attended remotely due to the COVID-19 pandemic and Governor Pritzker's Executive Order No. 2020-07 (COVID-19 Executive Order No. 5). Due to underlying health conditions of certain Commissioners and/or their immediate family members, their personal attendance was not feasible due to possibilities of COVID exposure. All participants attended the meeting via Zoom. Director Jennings and Supt. of Administrative Services Carla Smothers said no members of the public stated their intention to attend the meeting via Zoom nor were any questions submitted by the public to the Board. Commissioner Hovde called the meeting to order at 9:04 a.m.

I. ROLL CALL

**Commissioners present:** Commissioners Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney. **Absent:** Commissioner Christine Garry. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Supt. Sue Mayer, Supt. Carla Smothers, Supt. Jodi Krause, and Recording Secretary Janet McKay.

II. PURPOSE OF MEETING

The Special Board Meeting was called to hear the report on bids received for the remodeling project at 560 Carl Avenue, Barrington, Illinois.

III. REPORT FROM STAFF

Supt. Sue Mayer summarized her memorandum dated today that listed the required renovations, and the scope of the work listed in the request for proposals broken down by Base bid, and Alternates 1 and 2. She has been working with Williams Architects to address necessary improvements including the bathroom inadequacies. The base bid will bring the building in compliance with code. Alternate 1 would include construction of a new corridor, flooring, and relocation and replacement of Multi-purpose Room #2 door, frame, and hardware and Multi-purpose Room #2 closet door, frame, and hardware. Alternate 2 includes replacement of 5 doors, frames, and hardware and is recommended for uniform appearance and consistent locks. The park district will be purchasing some materials including fourteen doors and luxury vinyl tile flooring as well as miscellaneous items and supplying them to the contractor to save time and money.

Efrain Carlson & Son, Inc. responded with the lowest bids and had had excellent references that were checked by Staff. Staff is recommending accepting their bid for the Base Bid and Alternates 1 and 2. Discussion followed on the timetable and use of the buildings. Director Jennings said the sidewalk repairs will be initiated as soon as weather permits. The board agreed that it was preferred to accept both alternates and to have all the work done at one time, which would provide greater consistency and probably result in cost savings.

IV. CONSIDERATION OF MOTION TO AWARD BID

MOTION was made by Commissioner Stickney, seconded by Commissioner Lundmark, to accept the lowest responsible bid from Efraim Carlson & Son, Inc., Libertyville, Illinois, in the amount of \$106,500 for the base bid, \$16,500 for Alternate 1, and \$4,500 for Alternate 2 for a total amount of \$127,500 for the improvements to the building at 560 Carl Avenue, Barrington, Illinois.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Christine Garry

MOTION CARRIED

V. OTHER BUSINESS RELATED TO 560 CARL AVENUE

Staff provided updates on building usage, programming, the pool operations, and how the “Bridge” to Phase 5 for COVID-19 restrictions would effect them.

VI. ADJOURNMENT

MOTION was made by Commissioner Lundmark, seconded by Commissioner Stickney, to adjourn the Special Board meeting at 9:37 a.m.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Christine Garry

MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: