

Proposed  
**BARRINGTON PARK DISTRICT  
BOARD MEETING MINUTES**

**JUNE 21, 2021**

The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting that was attended in person and remotely due to the COVID-19 pandemic and Governor Pritzker's Executive Order No. 2020-07 (COVID-19 Executive Order No. 5). Due to underlying health conditions of certain Commissioners and/or their immediate family members, their personal attendance was not feasible due to possibilities of COVID exposure. Commissioners Linda Hovde, Jim Lundmark, Executive Director Terry Jennings, Attorney Sue Jantorni, Accountant Lee Howard, Supt. Sue Mayer, Supt. Jodi Krause were in the Board Room at 235 Lions Drive. Commissioners Bill Knapik, Jon Stickney, Supt. Carla Smothers, and Recording Secretary Janet McKay attended the meeting via Zoom. Administrative Services Supt. Carla Smothers said no members of the public stated their intention to attend the meeting via Zoom nor were any questions submitted by the public to the Board. Director Jennings and Supt. of Administrative Services Carla Smothers said no members of the public stated their intention to attend the meeting via Zoom nor were any questions submitted by the public to the Board. Commissioner Hovde called the meeting to order at 6:45 p.m.

I. ROLL CALL

**Commissioners present:** Commissioners Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney. **Absent:** Christine Garry. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Accountant Lee Howard, Supt. Sue Mayer, Supt. Carla Smothers, Supt. Jodi Krause, and Recording Secretary Janet McKay.

II. APPROVAL OF AGENDA

Commissioner Hovde asked to have the agenda amended to include Payout #1 for 560 Carl Avenue Renovations to be discussed under the Director's Report.

MOTION was made by Commissioner Stickney, seconded by Commissioner Lundmark, to approve the agenda as amended.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney

NAYS: 0

ABSENT: 1 Commissioner Christine Garry

MOTION CARRIED

III. MINUTES

**A. Finance Committee Meeting Minutes– May 17, 2021**

MOTION was made by Commissioner Knapik, seconded by Commissioner Stickney, to approve the May 17, 2021 Finance Committee Meeting minutes as submitted.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney

NAYS: 0

ABSENT: 1 Commissioner Christine Garry

MOTION CARRIED

**B. Board Meeting Minutes - May 17, 2021**

MOTION was made by Commissioner Lundmark, seconded by Commissioner Stickney, to approve the May 17, 2021 Board meeting minutes as submitted.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney

NAYS: 0

ABSENT: 1 Commissioner Christine Garry

MOTION CARRIED

IV. CONSENT AGENDA (Attached)

MOTION was made by Commissioner Knapik, seconded by Commissioner Stickney, to approve the consent agenda for June 21, 2021 as posted.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney

NAYS: 0

ABSENT: 1 Commissioner Christine Garry

MOTION CARRIED

V. PUBLIC COMMENT - Director Jennings and Supt. Carla Smothers said no members of the public stated their intention to attend the meeting via Zoom nor were any comments received.

VI. UNFINISHED BUSINESS

**Recreation and Parks Update**

Director Jennings provided an update on parks including tennis and pickleball courts, programming, and registrations. She recognized Superintendents Mayer, Krause, and Smothers for working extra hours including weekends due to staffing shortages. Supt. Krause said they had a PDRMA audit and did quite well. The Carl Avenue building will be called the Club House, and the rooms will be named later using a golf theme. Supt. Mayer provided an update on the Club House remodeling project.

VII. NEW BUSINESS - None

VIII. COMMISSIONER COMMITTEE REPORT

**A. Recreation Committee** - No meeting.

**B. Long Range Planning Committee** - No meeting.

**C. Building & Grounds Committee** - No meeting.

**D. Policy Committee** - No meeting.

IX. DIRECTOR'S REPORT

**Payout #1 - 560 Carl Avenue Bathroom Renovation**

Supt. Mayer reviewed her memorandum dated today regarding application for payment submitted by Efraim Carlson & Son, Inc. A breakdown of how the first payment will be divided between the contractor and each subcontractor was included in the memorandum.

MOTION was made by Commissioner Lundmark, seconded by Commissioner Knapik, to approve the request for Payout #1 in the amount of \$56,391.53.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney

NAYS: 0

ABSENT: 1 Commissioner Christine Garry

MOTION CARRIED

Commissioner Hovde received a request from Terri Channer, Executive Director of the Barrington Council on Aging (BCOA), to construct a dementia-friendly area in Citizens Park at the back near the waterfall. They envision a place of solitude with two backed-benches and might consider having commemorative bricks. Director Jennings suggested meeting as a committee to discuss the project in detail. Commissioner Hovde provided an update on the planting done by the Garden Club. She thanked the Board for allowing them to make the improvements. Director Jennings said the Dreamway dedication will take place on Saturday, June 26 at 10 a.m and invited all to attend. Commissioner Hovde will be representing the Park District.

X. CORRESPONDENCE - None

XI. EXECUTIVE SESSION

MOTION was made by Commissioner Lundmark, seconded by Commissioner Knapik, to adjourn the Regular Board meeting at 7:08 p.m. and to enter Executive Session to discuss the potential sale or lease of property.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney

NAYS: 0

ABSENT: 1 Commissioner Christine Garry

MOTION CARRIED

XII. ACTION DUE TO EXECUTIVE SESSION MATTERS

The Board reconvened to Regular Session at 7:24 p.m. No action had been taken during Executive Session.

XIII. ADJOURNMENT

MOTION was made by Commissioner Knapik, seconded by Commissioner Lundmark, to adjourn the Regular Board meeting at 7:25 p.m.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark, and Jon Stickney

NAYS: 0

ABSENT: 1 Commissioner Christine Garry

MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: