

Proposed
**BARRINGTON PARK DISTRICT
SPECIAL BOARD MEETING MINUTES
SEPTEMBER 30, 2021**

The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Special Board meeting that was attended remotely due to the COVID-19 pandemic, the CDC Covid-19 guidance updated on July 27, 2021, and Governor Pritzker's Executive Order No. 2020-07 (COVID-19 Executive Order No. 5). Due to underlying health conditions of certain Commissioners and/or their immediate family members, their personal attendance was not feasible due to possibilities of COVID exposure. All participants attended the meeting via Zoom. Administrative Services Supt. Carla Smothers said no members of the public stated their intention to attend the meeting via Zoom nor were any questions submitted by the public to the Board. Commissioner Hovde called the meeting to order at 4:30 p.m.

I. ROLL CALL

Commissioners present: Commissioners Christine Garry, Linda Hovde,, Jim Lundmark, and Jon Stickney. **Absent:** Commissioner Bill Knapik. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Supt. Sue Mayer, Supt. Supt. Carla Smothers, Supt. Jodi Krause, and Recording Secretary Janet McKay. Eric Anderson of Piper Sandler was also present.

II. APPROVAL OF AGENDA

MOTION was made by Commissioner Stickney, seconded by Commissioner Lundmark, to approve the agenda as posted.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Jim Lundmark, and Jon Stickney.

ABSENT: Commissioner Bill Knapik

NAYS: 0

MOTION CARRIED

III. MINUTES

A. Finance Committee Meeting Minutes– August 16, 2021

MOTION was made by Commissioner Lundmark, seconded by Commissioner Stickney, to approve the August 16, 2021 Finance Committee Meeting minutes as submitted.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Jim Lundmark, and Jon Stickney.

ABSENT: Commissioner Bill Knapik

NAYS: 0

MOTION CARRIED

B. Board Meeting Minutes - August 16, 2021

MOTION was made by Commissioner Garry, seconded by Commissioner Stickney, to approve the August 16, 2021 Board meeting minutes as submitted.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Jim Lundmark, and Jon Stickney.

ABSENT: Commissioner Bill Knapik

NAYS: 0

MOTION CARRIED

IV. CONSENT AGENDA (Attached)

MOTION was made by Commissioner Stickney, seconded by Commissioner Lundmark, to approve the consent agenda for the September 30, 2021 Special Meetings as prepared for the scheduled and canceled September 20, 2021 meeting and as posted.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Jim Lundmark, and Jon Stickney.

ABSENT: Commissioner Bill Knapik

NAYS: 0

MOTION CARRIED

V. PUBLIC COMMENT - Director Jennings and Supt. Carla Smothers said no members of the public stated their intention to attend the meeting via Zoom nor were any comments received.

VI. UNFINISHED BUSINESS

A. Recreation and Parks Update

Pool: Supt. Mayer provided an update on the condition of the pool and necessary maintenance and repairs. She met with Rich Clark of WT Engineering yesterday regarding water leakage of the deep and activity pools. The source of the leakage is under the concrete so a contractor must be engaged to dig to find the leaks. The overall condition of the pool, which was built in 1997, was discussed and whether it is more prudent to fix the pool or replace it was considered. There was agreement that staff should contact Stuckey Construction since they are familiar with the pool to get an assessment of the condition of the pool including a timeline and estimates. Director Jennings will begin the pool repair/rebuild research along with two board members and staff and prepare a check list and estimates. Director Jennings said her Parks and Facility Manger is on a six-month military leave, which is straining staffing resources especially when these issues will require a great deal of staff time. Discussion followed on how to meet staffing needs. There was agreement that Supt. Mayer should head up the pool project but staff can be added to assist her in her duties.

COVID-19: Supt. Krause related an incident when the police were called regarding an altercation between several men at the gym related to one not wearing a mask. She said staff has witnessed several disagreements among patrons regarding mask non-compliance. Discussion followed. Director Jennings suggested new signage with strong language stating the park district must follow the state guidelines and is required to enforce them. There was agreement that the enforcement of state guidelines is necessary and must be clearly communicated to the public but positive language is preferred. Director Jennings, Attorney Jantorni, and Commissioner Hovde will draft a letter for board review that will communicate the need to follow and enforce state mandates.

Master Plan Update: Director Jennings said the Master Plan Update must be revisited and will be addressed in committee.

B. Update on Scout Cabin (deferred until after Executive Session)

VII. NEW BUSINESS

A. Payout for 560 Carl Avenue Bathroom Renovation

Supt. Mayer reviewed her memorandum dated September 20, 2021, which summarizes the payouts for the work at 560 Carl Avenue. The final payout amount is \$81,800.14 and is recommended for approval.

MOTION was made by Commissioner Lundmark, seconded by Commissioner Stickney, to approve the final payout to Efraim Carlson & Son, Inc., in the amount of \$81,800.14.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Jim Lundmark, and Jon Stickney.

ABSENT: Commissioner Bill Knapik

NAYS: 0

MOTION CARRIED

B. Eric Anderson Presentation

Eric Anderson, Public Finance Managing Director for Piper Sandler, gave a presentation on the current and projected status of the park district bonds and the financial outlook for the park district. If the board decides a new pool is needed, a referendum is recommended rather than depleting funds that will be needed for capital improvements. The election calendar was reviewed and timing discussed. It was recommended the pool funding referendum question be prepared in time for the April 11, 2022 deadline for the June 28, 2022 election if the board wants to go in that direction. Commissioner Lundmark will work with staff to begin design work and form a conceptual plan for a new pool to narrow down what would be a good fit for the community. Supt. Mayer will obtain estimates on the maintenance and repair of the existing pool.

VIII. COMMISSIONER COMMITTEE REPORT

A. Recreation Committee - Report to be provided in Executive Session

B. Long Range Planning Committee - No meeting.

C. Building & Grounds Committee - No meeting.

D. Policy Committee - No meeting.

IX. DIRECTOR'S REPORT - No report

X. CORRESPONDENCE - None

Director Jennings received a letter from Peter Murphy, IAPD, congratulating the Barrington Park District on receiving the IAPD Intergovernmental Award due to the cooperation between the Village of Barrington, Barrington Park District, and School District 220 that resulted in the Dreamway Trail project. The park district was also recognized by State Senator Dan McConchie for their achievement. Staff has applied for an OSLAD grant, which is a matching grant from the Illinois Department of Natural Resources, and is waiting to hear if successful.

XI. EXECUTIVE SESSION

MOTION was made by Commissioner Lundmark, seconded by Commissioner Garry, to adjourn the Regular Board meeting at 5:35 p.m. and to enter Executive Session to discuss the potential sale or lease of property.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Jim Lundmark, and Jon Stickney.

ABSENT: Commissioner Bill Knapik

NAYS: 0

MOTION CARRIED

XII. ACTION DUE TO EXECUTIVE SESSION MATTERS

MOTION was made by Commissioner Garry, seconded by Commissioner Stickney, to reconvene to Regular Session at 5:58 p.m. No action had been taken during Executive Session.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Jim Lundmark, and Jon Stickney.

ABSENT: Commissioner Bill Knapik

NAYS: 0

MOTION CARRIED

MOTION was made by Commissioner Stickney, seconded by Commissioner Garry, to reaffirm and enforce Ordinance 2020-D as it relates to the Scout Cabin to secure access to the building to ensure its safety.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Jim Lundmark, and Jon Stickney.

ABSENT: Commissioner Bill Knapik

NAYS: 0

MOTION CARRIED

XIII. ADJOURNMENT

MOTION was made by Commissioner Garry, seconded by Commissioner Stickney, to adjourn the Regular Board meeting at 6:00 p.m.

Upon roll call:

AYES: 4 Commissioners Christine Garry, Linda Hovde, Jim Lundmark, and Jon Stickney.

ABSENT: Commissioner Bill Knapik

NAYS: 0

MOTION CARRIED

Respectfully submitted by Janet McKay

Approved: