

Proposed
**BARRINGTON PARK DISTRICT
BOARD MEETING MINUTES
FEBRUARY 21, 2022**

The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting that was attended remotely due to the COVID-19 pandemic, the CDC Covid-19 guidance updated on July 27, 2021, and Governor Pritzker's Executive Order No. 2020-07 (COVID-19 Executive Order No. 5). Due to underlying health conditions of certain Commissioners and/or their immediate family members, their personal attendance was not feasible due to possibilities of COVID exposure. All participants attended the meeting via Zoom. Supt. Carla Smothers and Director Jennings said no members of the public had stated their intention to attend the meeting via Zoom. Commissioner Hovde was unsure of her internet connection and asked Commissioner Knapik to chair the meeting. He called the meeting to order at 6:45 p.m.

I. ROLL CALL

Commissioners present: Commissioners Linda Hovde, Bill Knapik, Jim Lundmark and Jon Stickney.

Absent: Commissioner Christine Garry. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Supt. Carla Smothers, Supt. Sue Mayer, Supt. Jodi Krause, and Recording Secretary Janet McKay.

II. APPROVAL OF AGENDA

MOTION was made by Commissioner Hovde, seconded by Commissioner Lundmark, to approve the agenda as posted.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Christine Garry.

III. MINUTES

A. Finance Committee Meeting Minutes– January 17, 2022

MOTION was made by Commissioner Hovde, seconded by Commissioner Lundmark, to approve the January 17, 2022 Finance Committee Meeting minutes as submitted.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Christine Garry.

B. Board Meeting Minutes– January 17, 2022

MOTION was made by Commissioner Hovde, seconded by Commissioner Lundmark, to approve the January 17, 2022 Board Meeting minutes as submitted.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Christine Garry.

IV. CONSENT AGENDA (Attached)

MOTION was made by Commissioner Hovde, seconded by Commissioner Lundmark, to approve the consent agenda for February 21, 2022 as posted.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Christine Garry.

V. PUBLIC COMMENT - None

VI. UNFINISHED BUSINESS

Recreation Update: (Provided under Director's Report)

VII. NEW BUSINESS

A. Approve Tentative Ordinance 2022-A Budget and Appropriation

(Presented and reviewed in Finance Committee)

MOTION was made by Commissioner Hovde, seconded by Commissioner Lundmark, to approve the Ordinance 2022-A, Tentative Budget and Appropriation, as presented and to set the public hearing for March 21, 2022 at 6:45 p.m. prior to the Board meeting.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Christine Garry.

B. Approve United Health Care Insurance Renewal

Director Jennings summarized the quote for employee medical insurance, which reflects a 9% increase.

MOTION was made by Commissioner Hovde, seconded by Commissioner Lundmark, to approve the renewal with United Health Care Insurance for employee medical coverage effective March 1, 2022, in the amount of \$218, 477.40.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Christine Garry.

C. Approve Part-time Pre-employment Test Policy 1.10

The proposed revisions to the part-time and full-time pre-employment test policy were reviewed.

MOTION was made by Commissioner Hovde, seconded by Commissioner Lundmark, to approve the Part-Time Pre-employment Test Policy 1.10 as presented.

Upon roll call:

AYES: 3 Commissioners Linda Hovde, Bill Knapik, and Jim Lundmark.

NAYS: 0

ABSENT: 2 Commissioners Christine Garry and Jon Stickney.

(Commissioner Stickney temporarily lost phone connection.)

D. Approve Full-time Pre-employment Test Policy 1.10

MOTION was made by Commissioner Hovde, seconded by Commissioner Lundmark, to approve the Full-Time Pre-employment Test Policy 1.10 as presented.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Christine Garry.

VIII. COMMISSIONER COMMITTEE REPORT

A. Recreation Committee - No meeting.

B. Long Range Planning Committee - No meeting.

C. Building & Grounds Committee - No meeting.

D. Policy Committee - No meeting.

IX. DIRECTOR'S REPORT -

Director Jennings said a public information meeting to provide updates on the project design for the U.S. Route 14 Grade Separation at CN Railway will be held at the Barrington Village Hall on February 23, 2022 from 4 p.m. to 6 p.m.. Since this project may impact park property, she will attend the meeting and encouraged the Board members to attend also. Staff will obtain quotes for maintenance and repairs to the Tree House. Pepper Construction has offered their help. There will be a meeting tomorrow to review and prepare to update the Master Plan. The March Finance and Board meetings will be held in person at the Club House due to the loosening of Covid-19 restrictions.

X. CORRESPONDENCE - None

XI. EXECUTIVE SESSION

MOTION was made by Commissioner Hovde, seconded by Commissioner Lundmark, to adjourn the Regular Board meeting at 7:04 p.m. and to enter Executive Session for review and discussion of risk management information and advice from park district's risk management association.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Christine Garry.

XII. ACTION DUE TO EXECUTIVE SESSION MATTERS

MOTION was made by Commissioner Hovde, seconded by Commissioner Lundmark, to reconvene to Regular Session at 7:21 p.m. with no action taken during Executive Session.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Christine Garry.

XIII. ADJOURNMENT

Regular Board Meeting, February 21, 2022

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MOTION was made by Commissioner Hovde, seconded by Commissioner Lundmark, to adjourn the Regular Board meeting at 7:22 p.m.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Christine Garry.

Respectfully submitted by Janet McKay

Approved: