

Proposed
**BARRINGTON PARK DISTRICT
FINANCE COMMITTEE
FEBRUARY 21, 2022**

The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Finance Committee meeting that was attended remotely due to the COVID-19 pandemic, the CDC Covid-19 guidance updated on July 27, 2021, and Governor Pritzker's Executive Order No. 2020-07 (COVID-19 Executive Order No. 5). Due to underlying health conditions of certain Commissioners and/or their immediate family members, their personal attendance was not feasible due to possibilities of COVID exposure. All participants attended the meeting via Zoom. Supt. Carla Smothers said no members of the public had stated their intention to attend the Finance Committee or Board meeting via Zoom or submitted questions. Commissioner Knapik called the meeting to order at 6:31 p.m.

I. ROLL CALL

Commissioners present: Commissioners Linda Hovde, Bill Knapik, Jim Lundmark and Jon Stickney. **Absent:** Commissioner Christine Garry. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Supt. Carla Smothers, Supt. Sue Mayer, Supt. Jodi Krause, and Recording Secretary Janet McKay.

II. REVIEW VENDOR BILLS

Due to Accountant Howard absence, the Committee reviewed the bills presented for payment with Director Jennings and recommended acceptance after their questions were satisfactorily answered.

III. TREASURER'S REPORT

The Treasurer's Report for one month ending January 31, 2022, which is 8% of the year, was presented by Director Jennings. She reviewed the Corporate Fund and Recreation Funds, which are tracking very well at 3% and 7%. It is difficult to project finances for the year since only one month has passed, but the funds are doing better than last year at this time. Investment returns remain low but are secure and safely invested.

IV. Tentative Ordinance 2022-A Budget and Appropriation

Due to Accountant Howard absence, Director Jennings reviewed the proposed 2022 budget including the Operating Budget Summary and worksheet and recapped the highlights in Accountant Howard's email. The Corporate & Recreation are the major operating funds and are balanced. The retirement fund displays the effect of the 2021 levy reduction to offset an accumulation during Covid. The Special Rec. Fund 90k represents a provision for possible ADA projects from carryover funds. The Paving & Lighting fund 113k represents a spending provision from carryover funds. The Non-bond Capital Projects represents a spending provision for carryover funds, including the \$550,000 transferred in from the 2021 Corporate & Recreation surplus last month. All capital projects are further subject to the usual approval processes from conception through bidding, when required. Overall, the proposed budget increases 10% primarily due to wages, benefits and services related to returning part-time and seasonal employment in anticipation of the relaxing of covid restrictions. Also included in these budget categories are minimum wage and competitive labor market adjustments. Along with increased costs, additional revenues from participation level increases and some fee increases offset and contribute to the operating balance. Accountant Howard considers this a balanced budget. Supt. Krause and Director Jennings addressed staffing issues and the need to increase wages to attract and maintain staff. The Board members agreed that Director Jennings should take whatever steps are necessary to have sufficient staff to maintain operations including the pool.

V. ADJOURNMENT

MOTION was made by Commissioner Hovde, seconded by Commissioner Lundmark, to adjourn the Finance Committee meeting at 6:42 p.m.

Upon roll call:

AYES: 4 Commissioners Linda Hovde, Bill Knapik, Jim Lundmark and Jon Stickney.

NAYS: 0

ABSENT: 1 Commissioner Christine Garry.

Respectfully submitted by Janet McKay