

Proposed
BARRINGTON PARK DISTRICT
BOARD MEETING MINUTES
June 19, 2023

The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Langendorf Park's Clubhouse located at 560 Carl Avenue.

I. CALL TO ORDER

Commissioner Hovde called the meeting to order at 6:45pm.

II. ROLL CALL OF COMMISSIONERS

Commissioners present: Commissioners Linda Hovde Bill Knapik and Kevin Pokorny. **Absent:** Christine Garry and Jon Stickney. **Staff Present:** Attorney Sue Jantorni, Accountant Lee Howard, Supt. Sue Mayer, Supt. Jodi Krause and Recording Secretary Jennifer Dabrowski. **Staff absent:** Executive Director Terry Jennings and Supt. Carla Smothers.

III. APPROVAL OF MEETING AGENDA

MOTION was made by Commissioner Knapik, seconded by Commissioner Pokorny, to approve the agenda as posted.

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

IV. MINUTES

A. Approval of the May 15, 2023 Finance Meeting Minutes

MOTION was made by Commissioner Knapik, seconded by Commissioner Pokorny, to approve the May 15, 2023 Finance Meeting Minutes as submitted. No discussion.

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

B. Approval of the May 15, 2023 Regular Board Meeting Minutes

MOTION was made by Commissioner Knapik, seconded by Commissioner Pokorny, to approve the May 15, 2023 Regular Board Meeting Minutes as submitted. No discussion.

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

VII. CONSENT AGENDA

A. Approve Bills

B. Approve Refunds

C. Approve Payroll

D. Approve Treasurers Report

MOTION was made by Commissioner Knapik, seconded by Commissioner Pokorny, to approve the consent agenda as posted.

Upon roll call:

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

VI. PUBLIC COMMENT - None

VII. UNFINISHED BUSINESS

A. Efficiency Act Resolution

B. Status of proposed referendum bond sale and Review and passage of Parameters Ordinance.

A. MOTION was made by Commissioner Knapik, seconded by Commissioner Pokorny, to approve the Resolution 2023-3.

Upon roll call:

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

B. Attorney Sue Jantorni gave a summary of the Update on Municipal Bond Market Conditions presentation provided by Eric Anderson of Piper Sandler and how the interest rates would effect the bond rates. Discussion took place.

VII. NEW BUSINESS

A. Approve Design Professional Contract for Langendorf project.

B. Approve Notice for Request for Qualifications and Proposals for Construction Manager.

A. Supt. Sue Mayer gave a summary of the Letter of Agreement (LOA) from Williams Architects for the Langendorf project. Discussion took place.

MOTION was made by Commissioner Hovde, seconded by Commissioner Knapik, to retain the services of Williams Architects for architectural, engineering and land surveying services for the Aqualusion Pool renovation, pickleball/paddle tennis complex with warming shelter, and replacement of the "F" Shelter, (including alternates) pursuant to the letter of the agreement dated June 16, 2023, and authorize the President to sign the same.

Upon roll call:

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

MOTION was made by Commissioner Hovde, seconded by Commissioner Knapik, to authorize the president to sign the AIA contract to be presented by Williams incorporating the terms of the letter and agreement after review and approval by the attorney and staff.

Upon roll call:

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

B. Attorney Sue Jantorni informed the Board that they are still working on an RFP for a construction manager. No further discussion took place.

IX. COMMISSIONER COMMITTEE REPORT

- A. Recreation Committee - No meeting.**
- B. Long Range Planning Committee - No meeting.**
- C. Building & Grounds Committee - No meeting.**
- D. Policy Committee - No meeting.**

X. DIRECTOR'S REPORT

On behalf Director Jennings, Supt. Jodi Krause mentioned to the Board that she along with Director Jennings, Accountant Lee Howard and Superintendents Mayer and Smothers, have been meeting with HRIS software companies to assist with the HR needs of the Park District. The goal is to make a decision on a company by October with implementation at the start of the year in January 2024 which will be a huge asset to the Park District.

XI. CORRESPONDENCE - None

XII. EXECUTIVE SESSION - None

- A. Litigation**
- B. Personnel**
- C. Real Estate/Land Acquisition**

XIV. ADJOURNMENT

MOTION was made by Commissioner Knapik, seconded by Commissioner Pokorny, to adjourn the Regular Board Meeting at 7:22pm.

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

Respectfully submitted by Jennifer Dabrowski

Approved: