

Proposed
BARRINGTON PARK DISTRICT
BOARD MEETING MINUTES
July 17, 2023

The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Langendorf Park's Clubhouse located at 560 Carl Avenue.

I. CALL TO ORDER

Commissioner Hovde called the meeting to order at 6:53pm.

II. ROLL CALL OF COMMISSIONERS

Commissioners present: Commissioners Linda Hovde, Christine Garry, Jon Stickney and Kevin Pokorny. **Absent:** Bill Knapik. **Staff Present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Accountant Lee Howard, Supt. Sue Mayer, Supt. Jodi Krause, Supt. Carla Smothers and Recording Secretary Jennifer Dabrowski. **Staff absent:** none. Eric Anderson from Piper Sandler was also present.

III. APPROVAL OF MEETING AGENDA

MOTION was made by Commissioner Garry, seconded by Commissioner Stickney, to approve the agenda as posted.

AYES: 4 Commissioners Hovde, Garry, Stickney and Pokorny. Absent: Knapik.

NAYS: 0

MOTION CARRIED

IV. MINUTES

A. Approval of the June 19, 2023 Finance Meeting Minutes

MOTION was made by Commissioner Stickney, seconded by Commissioner Garry, to approve the June 19, 2023 Finance Meeting Minutes as submitted. No discussion.

AYES: 4 Commissioners Hovde, Garry, Stickney and Pokorny. Absent: Knapik.

NAYS: 0

MOTION CARRIED

B. Approval of the June 19, 2023 Regular Board Meeting Minutes

MOTION was made by Commissioner Stickney, seconded by Commissioner Garry, to approve the June 19, 2023 Regular Board Meeting Minutes as submitted. No discussion.

AYES: 4 Commissioners Hovde, Garry, Stickney and Pokorny. Absent: Knapik.

NAYS: 0

MOTION CARRIED

VII. CONSENT AGENDA

A. Approve Bills

B. Approve Refunds

C. Approve Payroll

D. Approve Treasurers Report

MOTION was made by Commissioner Stickney, seconded by Commissioner Garry, to approve the consent agenda as posted.

Upon roll call:

AYES: 4 Commissioners Hovde, Garry, Stickney and Pokorny. Absent: Knapik.

NAYS: 0

MOTION CARRIED

VI. PUBLIC COMMENT - None

VII. UNFINISHED BUSINESS

A. Parameters Ordinance 2023-F

B. Update regarding RFP project for Construction Management.

C. Motion to approve Special Board Meeting for August 1, 2023 at 9:00am

A. "An Ordinance providing for the issue of not to exceed \$18,800,000 General Obligation Park Bonds of the District for the purpose of improving, equipping and maintaining Langendorf Park, including replacing and enhancing the pool and bathhouse, adding courts for pickleball and platform tennis with a warming hut, and replacing a picnic shelter, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of the said bonds to Piper Sandler & Co." Discussion took place.

MOTION was made by Commissioner Garry, seconded by Commissioner Pokorny, to approve the Parameters Ordinance 2023-F.

Upon roll call:

AYES: 4 Commissioners Hovde, Garry, Stickney and Pokorny. Absent: Knapik.

NAYS: 0

MOTION CARRIED

B. Supt. Sue Mayer gave an update regarding the RFP project for Construction Management. She stated that 5 companies attended the mandatory Construction Manager Pre-Proposal Meeting. Those 5 companies will submit their proposals by Friday, July 19 at 11:00am when proposals will be opened in the Sullivan Room at which point the analysis will begin. Information will be presented to the Board at a Special Board Meeting to be approved by the Board for August 1, 2023 at 9:00am.

C. MOTION was made by Commissioner Garry, seconded by Commissioner Stickney, to approve Special Board Meeting for August 1, 2023 at 9:00am.

AYES: 4 Commissioners Hovde, Garry, Stickney and Pokorny. Absent: Knapik.

NAYS: 0

MOTION CARRIED

VII. NEW BUSINESS

A. Approve Annual Comprehensive Financial Report for the Year End December 31, 2023.

Accountant Lee Howard gave an overview of the Annual Comprehensive Financial Report for the year ending December 31, 2023. Pointing out the Authors opinion is the highest they can give. The summary of all funds shows that the fund balance at the end of the year is just under \$9 million dollars giving the District a strong fund balance. Discussion took place.

MOTION was made by Commissioner Garry, seconded by Commissioner Pokorny, to approve the Annual Comprehensive Financial Report for the Year End December 31, 2023.

Upon roll call:

AYES: 4 Commissioners Hovde, Garry, Stickney and Pokorny. Absent: Knapik.

NAYS: 0

MOTION CARRIED

IX. COMMISSIONER COMMITTEE REPORT

- A. Recreation Committee - No meeting.**
- B. Long Range Planning Committee - No meeting.**
- C. Building & Grounds Committee - No meeting.**
- D. Policy Committee - No meeting.**

X. DIRECTOR'S REPORT

- A.** Director Jennings checked in with the Board about completing the cyber security training required by PDRMA.
- B.** Director Jennings mentioned that the F&RC will be closed all day on August 25, 2023 for cleaning/organization. The F&RC will however be open at 6:30pm for special event, Superhero Showdown.
- C.** The Park District will be moving forward with HR software company Paycom which will be live for January 1, 2024.
- D.** The Village and The Barrington Animal Hospital located on Rt. 14 adjacent to the Park District's Golf Course is requesting a netting along the 8 foot fence line to stop golf balls from entering their parking lot. They will cover the cost of purchase, installation and maintenance, however the netting will be on Park District property. Discussion took place.

XI. CORRESPONDENCE - None

XII. EXECUTIVE SESSION

- A. Litigation**
- B. Personnel**
- C. Real Estate/Land Acquisition**

MOTION was made by Commissioner Garry, seconded by Commissioner Pokorny, to adjourn the Regular Board Meeting at 7:25pm and enter into Executive Session.

AYES: 4 Commissioners Hovde, Garry, Stickney and Pokorny. Absent: Knapik.

NAYS: 0

MOTION CARRIED

XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS

MOTION was made by Commissioner Garry, seconded by Commissioner Pokorny, to end Executive Session at 8:05pm and enter back into the Regular Board Meeting.

AYES: 4 Commissioners Knapik, Garry, Stickney and Pokorny. Absent: Hovde.

NAYS: 0

MOTION CARRIED

XIV. ADJOURNMENT

MOTION was made by Commissioner Pokorny, seconded by Commissioner Stickney, to adjourn the Regular Board Meeting at 8:05pm.

AYES: 4 Commissioners Hovde, Garry, Stickney and Pokorny. Absent: Knapik..

NAYS: 0

MOTION CARRIED

Respectfully submitted by Jennifer Dabrowski

Approved: