

Proposed
BARRINGTON PARK DISTRICT
BOARD MEETING MINUTES
September 18, 2023

The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Langendorf Park's Clubhouse located at 560 Carl Avenue.

I. CALL TO ORDER

Commissioner Hovde called the meeting to order at 6:45pm.

II. ROLL CALL OF COMMISSIONERS

Commissioners present: Commissioners, Linda Hovde, Bill Knapik and Kevin Pokorny. **Commissioners absent:** Christine Garry and Jon Stickney. **Staff present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Accountant Lee Howard, Supt. Sue Mayer, Supt. Jodi Krause, Supt. Carla Smothers and Recording Secretary Jennifer Dabrowski. **Staff absent:** none.

III. APPROVAL OF MEETING AGENDA

MOTION was made by Commissioner Pokorny, seconded by Commissioner Knapik, to approve the agenda as posted.

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

IV. MINUTES

A. Approval of the July 17, 2023 Finance Meeting Minutes

MOTION was made by Commissioner Pokorny, seconded by Commissioner Knapik, to approve the July 17, 2023 Finance Meeting Minutes as submitted. No discussion.

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

B. Approval of the July 17, 2023 Regular Board Meeting Minutes

MOTION was made by Commissioner Pokorny, seconded by Commissioner Knapik, to approve the July 17, 2023 Regular Board Meeting Minutes as submitted. No discussion.

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

C. Approval of the August 1, 2023 Special Board Meeting Minutes

MOTION was made by Commissioner Pokorny, seconded by Commissioner Knapik, to approve the July 17, 2023 Regular Board Meeting Minutes as submitted. No discussion.

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

V. CONSENT AGENDA

A. Approve Bills

B. Approve Refunds

C. Approve Payroll

D. Approve Treasurers Report

MOTION was made by Commissioner Knapik, seconded by Commissioner Pokorny, to approve the consent agenda as posted.

Upon roll call:

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

VI. PUBLIC COMMENT - None

VII. UNFINISHED BUSINESS - None

VIII. NEW BUSINESS

A. Authorization for approval Williams Architect AIA Contract

B. Authorization for approval WB Olson AIA Contract

C. Surplus Ordinance 2023-F

Supt. Sue Mayer gave the Board an update on the Williams Architect AIA Contract as well as the WB Olson AIA Contract. A meeting was held with Director Terry Jennings, Attorney Sue Jantorni, Supt. Sue Mayer and Jim Lundmark to review the information. The Park District signed the Letter of Agreement with Williams Architect and will have further discussion with Williams Architect and WB Olson. Discussion took place.

A. MOTION was made by Commissioner Knapik, seconded by Commissioner Pokorny, for Authorization for approval Williams Architect AIA Contract.

Upon roll call:

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

B. MOTION was made by Commissioner Knapik, seconded by Commissioner Pokorny, for Authorization for approval WB Olson AIA Contract.

Upon roll call:

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

C. MOTION was made by Commissioner Knapik, seconded by Commissioner Pokorny, for Surplus Ordinance 2023-F.

Upon roll call:

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

IX. COMMISSIONER COMMITTEE REPORT

- A. Recreation Committee - No meeting.**
- B. Long Range Planning Committee - No meeting.**
- C. Building & Grounds Committee - No meeting.**
- D. Policy Committee - No meeting.**

X. DIRECTOR'S REPORT

- A. Director Jennings stated that Eric Anderson from Piper Sandler is watching the market in regards to the bonds.
- B. The Splashpad closes Sunday for the season.
- C. October 23, 2023 was the original date to be in front of the Village for the referendum project. The date has been changed to November 13, 2023.
- D. Security camera quotes have been received and will be reviewed.
- E. Paycom Payroll in the process of being set up.
- F. Director Jennings stated that every two weeks there is a meeting for the referendum with Williams Architect, Hitchcock Design Group and WB Olsen creating/refining plans for the referendum project. Supt. Mayer gave the Board a preview of what has been started. Board will approve final designs before going to the Village. Discussion took place.

XI. CORRESPONDENCE - None

XII. EXECUTIVE SESSION

- A. Litigation**
- B. Personnel**
- C. Real Estate/Land Acquisition**

MOTION was made by Commissioner Knapik, seconded by Commissioner Pokorny, to adjourn the Regular Board Meeting at 7:30pm and enter into Executive Session.

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS

MOTION was made by Commissioner Knapik, seconded by Commissioner Pokorny, to end Executive Session at 7:43pm and enter back into the Regular Board Meeting.

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

XIV. ADJOURNMENT

MOTION was made by Commissioner Knapik, seconded by Commissioner Pokorny, to adjourn the Regular Board Meeting at 7:43pm.

AYES: 3 Commissioners Hovde, Knapik and Pokorny. Absent: Garry and Stickney.

NAYS: 0

MOTION CARRIED

Respectfully submitted by Jennifer Dabrowski

Approved: